



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

August 18, 2020
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of July 21, 2020

3.0 Delegations

No Delegations scheduled for this meeting.

4.0 Public Hearings

- 4.1 Bylaw 1823, Horseshoe Canyon Road Closure @10:00 a.m.

5.0 Transportation

- 5.1 Policy #3-10, Mail Boxes
- 5.2 Policy #13-24-1, Sanding Material
- 5.3 Policy #13-27, Services to Other Municipalities
- 5.4 STIP Bridge Funding

6.0 Community Services

- 6.1 **Planning**
No Report
- 6.2 **Water/Wastewater/Environment**
 - 6.2.1 Village of Linden Request for Financial Assistance with Pumphouse Roof Repairs
- 6.3 **Agricultural Service Board & Parks**
No Report
- 6.4 **Protective Services**
No Report

7.0 Corporate Services

- 7.1 Bylaw 1824, Electronic Transmission of Documents Bylaw

8.0 Business Arising from Previous Minutes

- 8.1

9.0 New Business

- 9.1 Three Hills Victim Services Request Letter of Support
- 9.2 Highway 21 Corridor Crime Watch Association Request
- 9.3 Assessment Model Review

10.0 Disposition of Delegation & Public Hearing Business

No Report

11.0 Council and Committee Reports

- 11.1 Kneehill Community Resource Program Final Report

11.2 Canadian Badlands Ltd.

12.0 Council Follow-up Action List

13.0 Closed Session

- 13.1 Land (Section 25, FOIPP)
- 13.2 Land (Section 25, FOIPP)

14.0 Motions from Closed Session

Adjournment



MINUTES OF THE AUGUST 18, 2020 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Corporate Services	Bill McKennan
Road Supervisor	Gord Sept
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Council and Committee Reports

11.2 Canadian Badlands Ltd

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

324/2020

Councillor Penner moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of July 21, 2020

325/2020

Councillor King moved approval of the July 21, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 18, 2020

TRANSPORTATION

5.0 Transportation

5.1 Policy #3-10, Mail Boxes

326/2020 Councillor King moved that Council approve Policy #13-10, Mail Boxes, as presented
CARRIED UNANIMOUSLY

5.2 Policy #13-24-1, Sanding Material

327/2020 Councillor Christie moved that Council rescind Policy #13-24-1, Sanding Material.
CARRIED

5.3 Policy #13-27, Services to Other Municipalities

328/2020 Councillor Penner moved that Council rescind Policy #13-27, Services to Other Jurisdictions.
CARRIED UNANIMOUSLY

5.4 STIP Bridge Funding

329/2020 Councillor King moved that Council authorizes a budget amendment in the amount of \$3,225,000 to replace BF70376, BF76459, BF6948, and BF1082; to be funded through provincial STIP grant of \$2,418,750 and the County's share of \$806,250 being funded from the Bridge Reserve.
CARRIED UNANIMOUSLY

COMMUNITY
SERVICES
WATER

6.0 Community Services

6.2 Water/Wastewater/Environment

6.2.1 Village of Linden Request for Financial Assistance with Pumphouse Roof Repairs

330/2020 Councillor Christie moved that Council approve a contribution of 50% up to a maximum of \$7000.00 to be used towards the roof replacement of the Village of Linden Pumphouse and Reservoir, with the funds coming from the Operating Budget.
CARRIED UNANIMOUSLY

CORPORATE SERV

7.0 Corporate Services

7.1 Bylaw 1824, Electronic Transmission of Documents Bylaw

331/2020 Councillor Christie moved that Council give first reading to Bylaw #1824 that being a bylaw for the Electronic Transmission of Documents.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 18, 2020

332/2020 Councillor King moved that administration is directed to advertise Bylaw 1824 as per the advertising guidelines in Advertising Bylaw #1772 and bring back all feedback to Council at the September 22, 2020 meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.0 New Business

9.1 Three Hills Victim Services Request Letter of Support

333/2020 Councillor Christie moved that Council direct Administration to provide a letter of support to the Three Hills Victim Services as they apply for the Alberta Victims of Crime Fund Grant.

CARRIED UNANIMOUSLY

9.2 Highway 21 Corridor Crime Watch Association Request

334/2020 Deputy Reeve McGhee moved that Council table this agenda item and direct administration to provide further information.

CARRIED UNANIMOUSLY

9.3 Assessment Model Review

The Chair called for a recess at 9:55 a.m. and called the meeting back to order at 10:03 a.m. with all previously mentioned members present.

PUBLIC HEARINGS

4.0 Public Hearings

4.1 Bylaw #1823, Horseshoe Canyon Road Closure @10:00 a.m.

335/2020 Deputy Reeve McGhee moved that the Public Hearing for Bylaw #1823 be opened at 10:04 a.m.

CARRIED UNANIMOUSLY

Person(s) who presented: Brandy Morgan, Planning and Development Officer

Person(s) who spoke in favour: None

Person(s) who spoke in opposition: None

Person(s) who spoke in rebuttal: None

336/2020 Councillor Christie moved that the Public Hearing for Bylaw #1823 be closed at 10:13 a.m.

CARRIED UNANIMOUSLY

9.3 Assessment Model Review Cont'd

337/2020 Deputy Reeve McGhee moved that Council accept the presentation on proposed Assessment Model Review changes for information, as presented.

CARRIED

COUNCIL MINUTES OF AUGUST 18, 2020

COUNCIL REPORTS

11.0 Council and Committee Reports

11.1 Kneehill Community Resource Program Final Report- Final report was provided.

11.2 Canadian Badlands Ltd. Deputy Reeve McGhee provided a verbal report on the status of the committee.

338/2020

Councillor Christie moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

339/2020

12.0 Council Follow-Up Action List

Councillor King moved that Council receive the August 18, 2020 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

The Chair called for a recess at 11:04 a.m. and called the meeting back to order at 11:14 a.m. with all previously mentioned members present.

CLOSED SESSION

340/2020

13.0 Closed Session

Councillor Christie moved that Council convene in Closed Session to discuss Land pursuant to Section 25 of the Freedom of Information and Protection of Privacy Act, at 11:14 a.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Bill McKennan, Director of Corporate Services

Barb Hazelton, Planning and Development Manager

Carolyn Van der Kuil, Recording Secretary

341/2020

Deputy Reeve McGhee moved that Council return to open meeting at 12:35 p.m.

CARRIED

12:36 p.m. – meeting recessed to allow return of public.

12:36 p.m. - meeting resumed.

342/2020

14.0 Motions from Closed Session

Councillor Christie moved that administration no longer pursue the easement for the Three Hills Creek Area Structure Plan and it is removed from the Council action items.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 18, 2020

Councilor Penner excused herself from the discussion due to pecuniary interest.

Councillor Penner left the meeting at 12:37 p.m.

343/2020


Councillor King moved to amend the commencement and completion dates in the Development Agreement as discussed in closed session.

DEFEATED

ADJOURNMENT

Adjournment

The meeting adjourned at 12:38 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO