



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

# COUNCIL MEETING AGENDA

September 8, 2020  
8:30 a.m.

## CALL MEETING TO ORDER

### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of August 18, 2020

### 3.0 Delegations

No Delegations Scheduled

### 4.0 Public Hearings

- 4.1 Bylaw 1808, Land Use Bylaw @ 10:00 a.m.

### 5.0 Transportation

- 5.1 Municipal Stimulus Program Funding
- 5.2 Policy #13-1, Commercial & Industry Dust Suppression
- 5.3 Policy #13-37, Road Crossings

### 6.0 Community Services

- 6.1 **Planning**
  - 6.1.1 Redesignation: SW 30-29-25 W4 from Agricultural District to Agricultural Business District
- 6.2 **Water/Wastewater/Environment**  
No Report
- 6.3 **Agricultural Service Board & Parks**
  - 6.3.1 Policy #1-1 ASB Structure
  - 6.3.2 Policy #1-27 Land Care & Extension
  - 6.3.3 Horseshoe Canyon Day Use Facility and Pay Parking Options
- 6.4 **Protective Services**  
No Report

### 7.0 Corporate Services

- 7.1 Tax Cancellation- Manitok Energy Inc.
- 7.2 2021 Budget Guidelines

## **8.0 Business Arising from Previous Minutes**

8.1

## **9.0 New Business**

9.1 Seniors Outreach Annual General Meeting

9.2 Policy #11-4, Meetings in County Office

9.3 Policy #15-6, Promotional Items

9.4 Linden Fire Agreement

9.5 Carbon Fire Agreement

## **10.0 Disposition of Delegation & Public Hearing Business**

10.1 Land Use Bylaw #1808

## **11.0 Council and Committee Reports**

11.1 Drumheller & District Solid Waste Association

11.2 Martin Shields Meeting

11.3 Minister of Municipal Affairs Tracy Allard Meeting

## **12.0 Council Follow-up Action List**

## **13.0 Closed Session**

13.1 Personnel Matter- FOIP Section 17

13.2 Disclosure Harmful to Business Interests of a Third Party- FOIP Section 25

## **14.0 Motions from Closed Session**

## **Adjournment**



MINUTES OF THE SEPTEMBER 8, 2020 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Manager of Planning and Development	Barb Hazelton
Economic Development Officer	Jacqueline Buchanan
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:31 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under Council and Committee Reports**

- 11.1 Drumheller and District Solid Waste Association
- 11.2 Martin Shields Meeting
- 11.3 Minister of Municipal Affairs Tracy Allard Meeting

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**344/2020**

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

**MINUTES**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of August 18, 2020**

**345/2020**

Councillor King moved approval of the August 18, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF SEPTEMBER 8, 2020

TRANSPORTATION

**5.0 Transportation**

**5.1 Municipal Stimulus Program Funding**

346/2020

Deputy Reeve McGhee moved that Council authorizes a budget amendment in the amount of \$1,300,000 to replace BF8856 (Hesketh Bridge); to be funded through provincial Municipal Stimulus Program (MSP) grant of \$594,464, and the County's share of \$705,536 being funded from the Bridge Reserve.

CARRIED UNANIMOUSLY

**5.2 Policy #13-1, Commercial & Industry Dust Suppression**

347/2020

Councillor Christie moved that Council approve Policy #13-1, Commercial & Industry Dust Suppression, as presented.

CARRIED UNANIMOUSLY

**5.3 Policy #13-37, Road Crossings**

348/2020

Councillor King moved that Council approve Policy #13-37, Road Crossings, as presented.

CARRIED UNANIMOUSLY

COMMUNITY  
SERVICES  
PLANNING

**6.0 Community Services**

**6.1 Planning**

**6.1.1 Redesignation: SW 30-29-25 W4 from Agricultural District to Agricultural Business District**

349/2020

Councillor King moved that Council move first reading of proposed Bylaw 1825 for the purpose of amending Land Use Bylaw 1773 by redesignating a portion of the SW-30-29-25-W4 from the Agriculture District to the Agriculture Business District.

CARRIED UNANIMOUSLY

350/2020

Councillor Penner moved to schedule the Public Hearing, as per Section 606 of the Municipal Government Act, to be held on October 13, 2020 at 10:00 a.m.

CARRIED UNANIMOUSLY

ASB & PARKS

**6.3 Agricultural Service Board & Parks**

**6.3.1 Policy #1-1, ASB Structure**

351/2020

Councillor Christie moved that Council approves Policy #1-1 ASB Structure as recommended by the Agricultural Service Board.

CARRIED UNANIMOUSLY

**6.3.2 Policy #1-27, Land Care & Extension**

- 352/2020** Councillor Penner moved that Council rescind Policy #1-27 Land Care & Extension as recommended by the Agricultural Service Board.  
CARRIED UNANIMOUSLY

**6.3.3 Horseshoe Canyon Day Use Facility and Pay Parking Options**

- 353/2020** Councillor King moved to suspend the pay parking and the day use washroom facility projects at Horseshoe Canyon, and directs administration to work with the focus group to identify gaps that private industry may not be able to fill.  
CARRIED UNANIMOUSLY

**CORPORATE SERV**

**7.0 Corporate Services**

**7.1 Tax Cancellation- Manitok Energy Inc.**

- 354/2020** Councillor Keiver moved that the 2017 to 2020 property taxes in arrears in the amount of \$272,059.16 on tax rolls 28201220410, 28210241500, 28210241510, 28210310800, 28211841500, 28212010200, 28212231400, 28221610700, 28222431100, 28222431120, 28200631410, 28200740900, 28222431400, 28222541000, 28241620600, 29210910700, 28211231100, 28211231101, 28213431200, 28213431201, 28221341000, 29210920600 be cancelled.  
CARRIED UNANIMOUSLY
- 355/2020** Councillor Penner moved that administration submit an application under the Provincial Education Requisition Credit (PERC) for the uncollectable Education Requisition and the uncollectable Designated Industrial Property Requisition on these Oil & Gas Properties.  
CARRIED UNANIMOUSLY
- 356/2020** Councillor Keiver moved that administration is also directed to void any 2020 penalties currently attached to these rolls.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 9:38 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned Council members present.

COUNCIL MINUTES OF SEPTEMBER 8, 2020

**PUBLIC HEARINGS**

**4.0 Public Hearings**

**4.1 Bylaw #1808, Land Use Bylaw @10:00 a.m.**

**357/2020**

Councillor King moved that the Public Hearing for Bylaw #1808 be opened at 10:00 a.m.

CARRIED UNANIMOUSLY

Person(s) who presented: Barb Hazelton, Manager of Planning and Development  
Person(s) who spoke in favour: None  
Person(s) who spoke in opposition: Peter & Jennifer Braconnier  
Madi Mueller  
Laura Lee, Ken and Max Cunningham  
Gary & Fay Rempel  
Shirley Adam  
Irene Gustafson  
Christopher Morton  
Abram Baker  
Bill Zens  
Pat Carney  
Beverly Roberston  
Keith Irving

**358/2020**

Person(s) who spoke in rebuttal: None  
Councillor Christie moved that the Public Hearing for Bylaw #1808 be closed at 11:13 a.m.

CARRIED UNANIMOUSLY

The Chair called for a recess at 11:13 a.m. and called the meeting back to order at 11:26 a.m. with all previously mentioned members present.

**CORPORATE SERV**

**7.0 Corporate Services Cont'd**

**7.2 2021 Budget Guidelines**

**359/2020**

Councillor Penner moved that the 2021 Operating and Capital Budgets and 2022 – 2026 Operating and Capital Budget Forecasts be prepared in accordance with the guiding principles as detailed in this report.

CARRIED UNANIMOUSLY

**360/2020**

Councillor King moved that the preliminary 2021 Budget Timetable be received for information as detailed in this report.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF SEPTEMBER 8, 2020

NEW BUSINESS

**9.0 New Business**

**9.1 Seniors Outreach Annual General Meeting**

- 361/2020 Deputy Reeve McGhee moved that Council authorize attendance of the Reeve or alternate to attend the Seniors Outreach Annual General Meeting being held at the Three Hills Bethel Evangelical Missionary Church Gymnasium on September 16, 2020 at 10:00 a.m.  
CARRIED UNANIMOUSLY

**9.2 Policy #11-4, Meetings in County Office**

- 362/2020 Councillor King moved to direct administration to further revise Policy #11-4, Meetings in County Office, and bring back to the next Council meeting for further discussion.  
CARRIED UNANIMOUSLY

**9.3 Policy #15-6, Promotional Items**

- 363/2020 Deputy Reeve McGhee moved that Council approve Policy #15-6, Promotional Items, as presented.  
CARRIED UNANIMOUSLY

**9.4 Linden Fire Agreement**

- 364/2020 Deputy Reeve McGhee moved that Council approve the Linden Fire Agreement as presented.  
CARRIED UNANIMOUSLY

**9.5 Carbon Fire Agreement**

- 365/2020 Councillor Christie moved that Council approve the Carbon Fire Agreement as presented.  
CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

**10.0 Disposition of Delegation Business**

**10.1 Bylaw 1808, Land Use Bylaw**

- 366/2020 Councillor Penner moved that second reading be given to Land Use Bylaw 1808.  
CARRIED

COUNCIL REPORTS

**11.0 Council and Committee Reports**

**11.1 Drumheller & District Solid Waste Association-** a verbal report was provided by Councillor Penner.

**11.2 Martin Shields Meeting-** a verbal report was provided by Reeve Wittstock on the meeting he attended on September 2, 2020.

COUNCIL MINUTES OF SEPTEMBER 8, 2020

**11.3 Minister of Municipal Affairs Tracy Allard Meeting-** a verbal report was provided by Reeve Wittstock on the meeting he attended in Stettler on September 4, 2020.

**367/2020**

Councillor King moved that Council receive the Council and Committee report as presented.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

**368/2020**

**12.0 Council Follow-Up Action List**

Deputy Reeve McGhee moved that Council receive the September 8, 2020 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

The Chair called for a recess at 1:05 p.m. and called the meeting back to order at 1:18 p.m. with all previously mentioned members present.

CLOSED SESSION

**369/2020**

**13.0 Closed Session**

Councillor Penner moved that Council convene in Closed Session to discuss Personnel Matter pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act and Disclosure Harmful to Business Interest of a Third Party pursuant to Section 25 of the Freedom of Information and Protection of Privacy and Disclosure Act at 1:18 p.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Bill McKennan, Director of Corporate Services

Jacqueline Buchanan, Economic Development Officer

Carolyn Van der Kuil, Recording Secretary

Jacqueline Buchanan left the meeting at 2:00 p.m.

Mike Haugen, Laurie Watt, Bill McKennan, Carolyn Van der Kuil left the meeting at 2:24 p.m.

Reeve Wittstock took over the recording of the minutes for the remainder of the meeting.



COUNCIL MINUTES OF SEPTEMBER 8, 2020

370/2020

Councillor King moved that Council return to open meeting at 3:43 p.m.

CARRIED UNANIMOUSLY

3:43 p.m. – meeting recessed to allow return of public.

3:43 p.m. - meeting resumed.

ADJOURNMENT

Adjournment

The meeting adjourned at 3:44 p.m.

  
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Jerry Wittstock  
Reeve

  
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Mike Haugen  
CAO