



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

## COUNCIL MEETING AGENDA

October 13, 2020

8:30 a.m.

### CALL MEETING TO ORDER

#### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

#### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of September 22, 2020

#### 3.0 Delegations

- 3.1 Town of Trochu/Trochu Housing Corporation, Sam Smalldon, Barry Kletke, Sheli Murphy @11:00 a.m.

#### 4.0 Public Hearings

- 4.1 Bylaw 1825- Redesignation from Agriculture District to Agriculture Business District- SW 30-29-25 W4 @ 10:00 a.m.

#### 5.0 Transportation

- 5.1 Policy #13-2, Transportation Grader/Gravel Services
- 5.2 Policy #13-6-2, Gravel Specifications
- 5.3 Policy #13-28, Snowplowing of County Road Allowance & Snowplowing/Grading of Private Driveways
- 5.4 Policy #13-38, Brush & Tree Control Road Allowances
- 5.5 Development of Undeveloped Road Allowance, Rge Rd 25-5

#### 6.0 Community Services

##### 6.1 Planning

- 6.1.1 Master Rates Adjustments
- 6.1.2 Bylaw 1827- Redesignation from Agriculture District to Agriculture Business District- SW 27-30-25 W4 Plan 121 0619 Block 1 Lot 2

##### 6.2 Water/Wastewater/Environment

- 6.2.1 Community Engagement – Three Hills East Water

##### 6.3 Agricultural Service Board & Parks

- 6.3.1 Policy 1-29 Agricultural Pests and Nuisance Species
- 6.3.2 Policy 1-29-1 Agricultural Pests - Grasshopper
- 6.3.3 Policy 1-29 -2 Agricultural Pests - Coyote
- 6.3.4 Policy 1-29-3 Agricultural Pests - Clubroot

## **6.0 Community Services Cont'd**

### **6.4 Protective Services**

6.4.1 Bylaw 1826- Emergency Management Bylaw

6.4.2 Regional Emergency Management Agreement

## **7.0 Corporate Services**

7.1 Tax Forfeiture Properties

7.2 Bylaw 1824, Electronic Transmission of Documents Bylaw

## **8.0 Business Arising from Previous Minutes**

8.1 Highway 21 Corridor Crime Watch Association Request

## **9.0 New Business**

9.1 2020 Discovery Fair & Ratepayer Evening

9.2 RCMP Meeting at RMA

9.3 Acme ICF Extension

9.4 Provincial Policing Priorities

## **10.0 Disposition of Delegation & Public Hearing Business**

10.1 Bylaw 1825- Redesignation from Agriculture District to Agriculture Business District

10.2 Town of Trochu/Trochu Housing Corporation Request

## **11.0 Council and Committee Reports**

11.1 Police Advisory Committee

11.2 Kneehill Regional Family and Community Support Services

11.3 Community Futures Wildrose

## **12.0 Council Follow-up Action List**

## **13.0 Closed Session**

13.1 Disclosure Harmful to Business Interests of a Third Party (FOIP, Section 25)

## **14.0 Motions from Closed Session**

## **Adjournment**



MINUTES OF THE OCTOBER 13, 2020 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director of Transportation	Brad Buchert
Protective Services Manager	Debra Grosfield
Manager of ASB and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Financial Planning Coordinator	Marika von Mirbach
Assessment Officer	Caroline Siverson
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

No additions were added

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**384/2020**

Councillor Christie moved approval of the agenda as presented.

CARRIED

**MINUTES**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of September 22, 2020**

**385/2020**

Councillor King moved approval of the September 22, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF OCTOBER 13, 2020

TRANSPORTATION

**5.0 Transportation**

**5.1 Policy #13-2, Transportation Grader/Gravel Services**

386/2020

Deputy Reeve McGhee moved that Council approve as presented, Policy #13-2, Transportation Grader/Gravel Services.

CARRIED UNANIMOUSLY

**5.2 Policy #13-6-2, Gravel Specifications**

387/2020

Councillor King moved that Council rescinds Policy #13-6-2, Gravel Specifications.

CARRIED UNANIMOUSLY

**5.3 Policy #13-28, Snowplowing of County Road Allowance & Snowplowing/Grading of Private Driveways**

388/2020

Councillor Penner moved that Council rescinds Policy #13-28, Snowplowing of County Road Allowance & Snowplowing/Grading Private Driveways.

CARRIED UNANIMOUSLY

**5.4 Policy #13-38, Brush & Tree Control Road Allowances**

389/2020

Councillor King moved that Council approve Policy #13-38, Brush & Tree Control Road Allowances, with minor amendment.

CARRIED UNANIMOUSLY

**5.5 Development of Undeveloped Road Allowance, Rng Road 25-5**

390/2020

Deputy Reeve McGhee moved that Council approve the development to County standards of the undeveloped road allowance located at Range Road 25-5, within NE-06-32-25-W4, for approximately 250 m, to access SE-07-32-25-W4, with all costs to the project incurred by the applicant.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

**6.0 Community Services**

PLANNING

**6.1 Planning**

**6.1.1 Master Rates Adjustments**

391/2020

Councillor King moved that Council move to adopt the additional fees for Land Use Bylaw 1808 as presented.

CARRIED UNANIMOUSLY

392/2020

Councillor Penner moved that Council direct Administration to include these fees in the next update of the Master Rates Bylaw.

CARRIED UNANIMOUSLY

**6.1.2 Bylaw 1827- Redesignation from Agriculture District to Agriculture Business District- SW 27-30-25 W4 Plan 121 0619 Block 1 Lot 2**

393/2020 Councillor King moved first reading of proposed Bylaw 1827 for the purpose of amending Land Use Bylaw 1808 by redesignating a portion of SW 27-30-25 W4 Plan 121 0619 Block 1 Lot 2 from the Agriculture District to the Agriculture Business District.

CARRIED UNANIMOUSLY

394/2020 Councillor Penner moved that Council schedule the Public Hearing, as per Section 230 & 692 of the Municipal Government Act, to be held on November 10, 2020 at 10:00 a.m.

CARRIED UNANIMOUSLY

WATER

**6.2 Water/Wastewater/Environment**

**6.2.1 Community Engagement- Three Hills East Water**

395/2020 Councillor Penner moved that Council direct Administration to engage with the residents within the defined area east of Three Hills to gauge the interest in a municipal water supply system.

CARRIED UNANIMOUSLY

ASB & PARKS

**6.3 Agricultural Service Board & Parks**

**6.3.1 Policy 1-29 Agricultural Pests and Nuisance Species**

396/2020 Councillor Christie moved that Council approves Policy 1-29, Agricultural Pests and Nuisance Species, as recommended by the Agricultural Service Board.

CARRIED UNANIMOUSLY

**6.3.2 Policy 1-29-1 Agricultural Pests- Grasshopper**

397/2020 Deputy Reeve McGhee moved that Council deletes Policy 1-29-1, Agricultural Pests – Grasshopper, as recommended by the Agricultural Service Board.

CARRIED UNANIMOUSLY

**6.3.3 Policy 1-29-2 Agricultural Pests-Coyote**

398/2020 Councillor King moved that Council approves Policy 1-29-2, Agricultural Pests – Coyote, as recommended by the Agricultural Service Board with minor amendment.

CARRIED UNANIMOUSLY

**6.3.4 Policy 1-29-3 Agricultural Pests-Clubroot**

399/2020 Councillor King moved that Council direct administration to bring back Policy 1-29-3, Agricultural Pests – Clubroot, to a future Council meeting with further information.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF OCTOBER 13, 2020

The Chair called for a recess at 9:25 a.m. and called the meeting back to order at 9:43 a.m. with all previously mentioned Council members present.

**PROTECTIVE SERV**

**6.4 Protective Services**

**6.4.1 Bylaw 1826- Emergency Management Bylaw**

**400/2020** Deputy Reeve McGhee moved first reading to Bylaw 1826, that being a bylaw for the purpose of establishing a regional municipal emergency management advisory committee and agency.

CARRIED UNANIMOUSLY

**401/2020** Councillor Penner moved second reading to Bylaw 1826.

CARRIED UNANIMOUSLY

**402/2020** Councillor Christie moved that Council provide unanimous consent for third and final reading be given to Bylaw 1826.

CARRIED UNANIMOUSLY

**403/2020** Councillor Keiver moved third reading to Bylaw 1826.

CARRIED UNANIMOUSLY

**6.4.2- Regional Emergency Management Agreement**

**404/2020** Deputy Reeve McGhee moved that Council authorize the Reeve and CAO to sign the Regional Emergency Management Agreement dated October 30, 2020, as presented.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:54 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned Council members present.

**PUBLIC HEARINGS**

**4.0 Public Hearings**

**4.1 Bylaw 1825- Redesignation from Agriculture District to Agriculture Business District- SW 30-29-25 W4**

**405/2020** Councillor King moved that the Public Hearing for Bylaw #1825 be opened at 10:00 a.m.

CARRIED

Person(s) who presented: Barb Hazelton, Planning & Development Manager

Ray Price, Sunterra

Person(s) who spoke in favour: Village of Acme

Person(s) who spoke in opposition: None

Person(s) who spoke neither in favour or opposition: George Frede

Person(s) who spoke in rebuttal: Ray Price, Sunterra

COUNCIL MINUTES OF OCTOBER 13, 2020

**406/2020** Councillor Penner moved that the Public Hearing for Bylaw #1825 be closed at 10:30 a.m.  
CARRIED UNANIMOUSLY

**CORPORATE SERV**

**7.0 Corporate Services**

**7.1 Tax Forfeiture Properties**

**407/2020** Councillor Christie moved that Council accept the Tax Forfeiture Properties report for information as presented.  
CARRIED UNANIMOUSLY

**7.2 Electronic Transmission of Documents Bylaw**

**408/2020** Councillor Penner moved second reading to Bylaw #1824, that being a bylaw for the Electronic Transmission of Documents.  
CARRIED UNANIMOUSLY

**409/2020** Councillor Christie moved that third reading be given to Bylaw #1824.  
CARRIED UNANIMOUSLY

**BUSINESS ARISING**

**8.0 Business Arising from Previous Minutes**

**8.1 Highway 21 Corridor Crime Watch Association Request**

**410/2020** Councillor Christie moved that Council provide support to the Highway 21 Corridor Crime Watch Association in the amount of \$1,000.00 with funds to come from the 2020 operating budget.  
CARRIED

**NEW BUSINESS**

**9.0 New Business**

**9.1 2020 Discovery Fair & Ratepayer Evening**

**411/2020** Councillor Penner moved that Council cancel the Discovery Fair and Ratepayer Evening until 2021, or when gathering restrictions have been lifted.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 11:01 a.m. and called the meeting back to order at 11:05 a.m. with all previously mentioned Council members present.

**DELEGATIONS**

**3.0 Delegations**

**3.1 Town of Trochu/Trochu Housing Corporation**

Barry Kletke, Trochu Mayor, Sam Smalldon, President of the Trochu Housing Corporation and Shelly Murphy, Covenant Health, provided Council with an update of the Trochu Seniors Supportive Living Facility Project since their last presentation to Council on November 26, 2019.

- 412/2020**      **9.2 RCMP Meeting at RMA**  
Councillor King moved that Council accept the invitation to meet at the RMA Convention from the RCMP for information, as presented.  
CARRIED UNANIMOUSLY

- 413/2020**      **9.3 Acme ICF Extension**  
Deputy Reeve McGhee moved that Council approve the Memorandum of Understanding to extend discussion deadlines by six months regarding water and wastewater services with the Village of Acme.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 11:45 a.m. and called the meeting back to order at 11:58 a.m. with all previously mentioned Council members present.

- 414/2020**      **9.4 Provincial Policing Priorities**  
Councillor Penner moved that Council direct Administration to submit the Provincial Policing Priorities survey as amended.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 12:11 p.m. and called the meeting back to order at 12:40 p.m. with all previously mentioned Council members present.

**CLOSED SESSION**  
**415/2020**

- 13.0 Closed Session**  
Councillor Christie moved that Council convene in Closed Session to discuss Disclosure Harmful to Business Interests of a Third Party pursuant to Section 25 of the Freedom of Information and Protection of Privacy Act, at 12:40 p.m.

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO  
Laurie Watt, Director of Municipal Services  
Marika Von Mirbach, Financial Planning Coordinator  
Carolyn Van der Kuil, Recording Secretary  
Dan Rochette, Waste Connections

Mr. Rochette left at 1:10 p.m.

- 416/2020**      Councillor King moved that Council return to open meeting at 1:41 p.m.



CARRIED UNANIMOUSLY

1:42 p.m. – meeting recessed to allow return of public.

1:42 p.m. - meeting resumed.

The Chair called for a recess at 1:42 p.m. and called the meeting back to order at 1:45 p.m. with all previously mentioned members present except Councillor Keiver.

**DISPOSITION OF DELEGATION BUSINESS**

**10.0 Disposition of Delegation Business & Public Hearing Business**

**10.1 Bylaw 1825- Redesignation from Agriculture District to Agriculture Business District**

**417/2020** Councillor Christie moved second reading to Bylaw 1825, that being a bylaw for the purpose of amending Land Use Bylaw 1808 by redesignating a portion of the SW-30-29-25-W4 from the Agriculture District to the Agriculture Business District.

CARRIED UNANIMOUSLY

**418/2020** Councillor King moved third and final reading to Bylaw 1825.

CARRIED UNANIMOUSLY

**10.2 Town of Trochu/Trochu Housing Corporation Request**

**419/2020** Councillor King moved to direct administration to obtain a business plan along with additional support information for the Trochu Seniors Supportive Living Facility Project.

CARRIED UNANIMOUSLY

**COUNCIL REPORTS**

**11.0 Council and Committee Reports**

**11.1 Police Advisory Committee-** Minutes were provided from the September 17, 2020 meeting.

**11.2 Kneehill Regional Family and Community Support Services-** Minutes were provided from the July 14, 2020 meeting.

**11.3 Community Futures Wildrose-** Minutes were provided from the September 3, 2020 meeting.

**420/2020** Deputy Reeve McGhee moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF OCTOBER 13, 2020

COUNCIL ACT LIST  
421/2020

**12.0 Council Follow-Up Action List**

Councillor Penner moved that Council receive the October 13, 2020 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

ADJOURNMENT

**Adjournment**

The meeting adjourned at 2:00 p.m.



Jerry Wittstock  
Reeve



Mike Haugen  
CAO