



1600-2nd Street NE
Three Hills, AB
T0M 2A0

ORGANIZATIONAL MEETING AGENDA

OCTOBER 27, 2020
8:30 a.m.

Call to Order by CAO

- 1.0 Adoption of the Organizational Meeting Agenda
- 2.0 Voting Procedures
- 3.0 Election of Reeve
- 4.0 Election of Deputy Reeve
- 5.0 Seating Arrangements in Council Chambers
- 6.0 Regular Council Meeting Dates 2021
- 7.0 Committee of the Whole Meeting Dates 2021
- 8.0 Municipal Planning Commission Meeting Dates 2021
- 9.0 2020/2021 Board and Committee Appointments

Adjournment

ADOPTED

MINUTES OF THE OCTOBER 27, 2020 ORGANIZATIONAL MEETING OF THE
COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY OFFICE,
1600-2nd STREET NE, THREE HILLS, AB

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director of Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Manager of Planning and Development	Barb Hazelton
Director of Transportation	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Call to Order

Mike Haugen, Chief Administrative Officer, called the meeting to order at 8:30 a.m.

AGENDA

422/2020

1.0 Adoption of the Organizational Meeting Agenda

Councillor King moved to adopt the October 27, 2020 Organizational Meeting Agenda as presented.

CARRIED UNANIMOUSLY

PROCEDURES

423/2020

2.0 Voting Procedures

Councillor McGhee moved that Council utilize the voting procedures of secret ballot when there is more than one nomination for position of Reeve and Deputy Reeve.

CARRIED UNANIMOUSLY

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 27, 2020

REEVE

3.0 Election of Reeve for Ensuing Year

Mike Haugen called for nominations for the Office of Reeve for 2020/2021.

Councillor King nominated Councillor Wittstock for the office of Reeve for 2020/2021.

Councillor Wittstock accepted the nomination.

Mike Haugen asked two more times if there were any further nominations.

424/2020

Councillor Christie moved that nominations cease.

CARRIED UNANIMOUSLY

Councillor Wittstock was declared Reeve.

Reeve Wittstock was administered the Oath of Office.

Reeve Wittstock assumed the position of Chair.

DEPUTY REEVE

4.0 Election of Deputy Reeve for Ensuing Year

The Reeve called for nominations for the position of Deputy Reeve for 2020/2021.

Councillor King nominated Councillor McGhee for the office of Deputy Reeve for 2020/2021.

Councillor McGhee accepted the nomination.

The Reeve asked two more times if there were any further nominations.

425/2020

Councillor Keiver moved that nominations cease.

CARRIED UNANIMOUSLY

Reeve Wittstock declared Councillor McGhee as Deputy Reeve of Kneehill County. Deputy Reeve McGhee was administered the Oath of Office.

COUNCIL SEATING

5.0 Seating Arrangements in Council Chambers

Council determined the new seating arrangements at the Council table pursuant to Bylaw 1821, Meeting Procedures Bylaw, 9 (4).

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 27, 2020

COUNCIL DATES
426/2020

6.0 Regular Council Meeting Dates 2020

Deputy Reeve McGhee moved that Council approve the scheduling of the 2021 Organizational Meeting for Tuesday, October 26, 2021 and to hold all regular Council meeting dates on the second and fourth Tuesday of each month and with the exception of:

- July- Schedule one meeting for July 20, 2021
- August- Schedule one meeting for August 17, 2021
- Cancel the November 23rd, 2021 Council Meeting as it conflicts with Fall RMA Conference.
- December- Schedule one meeting for December 14, 2021

CARRIED UNANIMOUSLY

COW
427/2020

7.0 Committee of the Whole Meeting Dates 2020

Councillor King moved that Council approve the third Tuesday of every month at 8:30 a.m. for a Committee of the Whole meeting, with the following exceptions:

- March 16, 2021
- July 20, 2021
- August 17, 2021
- October 19, 2021

and the December Committee of the Whole Meeting be held on December 7th, 2021.

CARRIED UNANIMOUSLY

MPC
428/2020

8.0 Municipal Planning Commission Meeting Dates 2020

Councillor Penner moved that Council approve the scheduling of the 2021 Municipal Planning Commission meetings on the fourth Thursday of each month in 2021 with the exception of:

- November meeting to be held on November 18th, 2021
- December meeting to be held on December 16th, 2021

CARRIED UNANIMOUSLY

COMMITTEE
APPOINTMENTS

9.0 2020/2021 Board and Committee Appointments

9.1 Agricultural Service Board

429/2020

Deputy Reeve McGhee moved that Council appoint Councillor Christie as Chairman and Councillor Penner, Councillor Hugo, Councillor Keiver to the Agricultural Service Board and appoint Councillor King as an alternate member.

CARRIED UNANIMOUSLY

430/2020

Councillor King moved that Council appoint Marlin Kary, Member at Large, for a three-year term to the Agricultural Service Board.

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 27, 2020

CARRIED UNANIMOUSLY

9.2 Agricultural Appeal Board

431/2020 Councillor King moved to utilize the Subdivision and Development Appeal Board for the Agricultural Appeal Board.

CARRIED UNANIMOUSLY

9.3 Kneehill Emergency Management Advisory Committee

432/2020 Councillor King moved that Council appoint Reeve Wittstock to the Regional Emergency Management Advisory Committee and Deputy Reeve McGhee as alternate.

CARRIED UNANIMOUSLY

9.4 AQUA 7 Regional Water Commission

433/2020 Deputy Reeve McGhee moved that Council appoint Reeve Wittstock and Councillor Penner as alternate to the AQUA 7 Regional Water Commission Board.

CARRIED

9.5 Canadian Badlands Ltd.

434/2020 Councillor King moved that Council appoint three members to the Canadian Badlands Ltd Committee.

Council Member: Deputy Reeve McGhee

Council Member or Member at Large: Councillor Hugo

Council Member or Member at Large: Reeve Wittstock

CARRIED UNANIMOUSLY

9.6 Central Alberta Economic Partnership (CAEP)

435/2020 Councillor King moved that Council appoint Deputy Reeve McGhee to the Central Alberta Economic Partnership Committee and Councillor Hugo as alternate.

CARRIED UNANIMOUSLY

9.7 Central Rural Municipalities of Alberta (Zone 2) Director Committee

436/2020 Councillor Penner moved that Council appoint the Reeve and CAO to the Central Rural Municipalities of Alberta Director Committee and appoint Deputy Reeve McGhee as alternate.

CARRIED UNANIMOUSLY

9.8 Police Advisory Committee

437/2020 Deputy Reeve McGhee moved that Council appoint Councillor Hugo to the Police Advisory Committee and Deputy Reeve McGhee as alternate.

CARRIED UNANIMOUSLY

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 27, 2020

- 9.9 Community Futures Wildrose**
438/2020 Deputy Reeve McGhee moved that Council appoint Councillor Christie to the Community Futures Wildrose Committee and Councillor Keiver as alternate.
CARRIED
- 9.10 Doctor Recruitment and Retention Committee**
439/2020 Councillor Penner moved that Council appoint Councillor King to the Doctor Recruitment and Retention Committee and Reeve Wittstock as alternate.
CARRIED UNANIMOUSLY
- 9.11 Drumheller and District Solid Waste Management Association**
440/2020 Councillor Christie moved that Council appoint Councillor Penner to the Drumheller & District Solid Waste Management Association and Councillor Hugo as alternate.
CARRIED UNANIMOUSLY
- 9.12 Kneehill Housing Corporation**
441/2020 Councillor King moved that Council appoint Deputy Reeve McGhee and Councillor Keiver to the Kneehill Housing Corporation and Reeve Wittstock as alternate.
CARRIED UNANIMOUSLY
- 9.13 Kneehill Regional Family and Community Support Services Board**
442/2020 Councillor Penner moved that Council appoint Councillor King to the Kneehill Regional Family and Community Support Services Board and Reeve Wittstock as alternate.
CARRIED UNANIMOUSLY
- 9.14 Kneehill Regional Partnership Steering Committee**
443/2020 Councillor King moved that Council appoint Deputy Reeve McGhee to the Kneehill Regional Partnership Steering Committee and Councillor Christie as alternate.
CARRIED UNANIMOUSLY
- 9.15 Marigold Library System**
444/2020 Councillor Penner moved that Council appoint Councillor Keiver to the Marigold Library System Board and Councillor Hugo as alternate.
CARRIED UNANIMOUSLY
- 9.16 Mayors/Reeves Liaison Committee**

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 27, 2020

445/2020 Councillor King moved that Council appoint the Reeve to the Mayors/Reeves Liaison Committee and Deputy Reeve as alternate.
CARRIED UNANIMOUSLY

446/2020 **9.17 Medical Clinic Enhanced Services Review Committee**
Deputy Reeve McGhee moved that Council appoint the Reeve, Councillor King and Councillor Christie to the Medical Clinic Enhanced Services Review Committee.
CARRIED

447/2020 **9.18 Municipal Planning Commission**
Councillor Penner moved to appoint all members of Council to the Municipal Planning Commission.
CARRIED UNANIMOUSLY

448/2020 Deputy Reeve McGhee moved that Council appoint Reeve Wittstock as Chairperson and Councillor King as Vice-Chairperson to the Municipal Planning Commission.
CARRIED UNANIMOUSLY

The Chair called for a recess at 9:53 a.m. and called the meeting back to order at 10:02 a.m. with all previously mentioned Council members present.

449/2020 Councillor King moved that Council convene in Closed Session to discuss Confidential Evaluations pursuant to Section 19 of the Freedom of Information and Protection Privacy Act, at 10:02 a.m.
CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:
Mike Haugen, CAO

450/2020 Councillor Christie moved that Council return to open meeting at 10:20 a.m.

10:20 a.m. – meeting recessed to allow return of public.
10:20 a.m. - meeting resumed.

451/2020 Deputy Reeve McGhee moved that Council appoint Rick Vickery and Sonja Wrigglesworths Members at Large to the Municipal Planning Commission.
CARRIED UNANIMOUSLY

9.19 Intermunicipal Development Plan Committees

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 27, 2020

452/2020 Councillor King moved that Council receive for information the Intermunicipal Development Plan Committee Member Report.
CARRIED UNANIMOUSLY

453/2020 **9.20 Intermunicipal Collaboration Framework Committees**
Councillor Christie moved that Council receive for information the Intermunicipal Collaboration Framework Committees Report.
CARRIED UNANIMOUSLY

454/2020 **9.21 Red Deer River Municipal Users Group**
Councillor Penner moved that Council appoint Councillor Keiver to the Red Deer River Municipal Users Group and Councillor Hugo as alternate.
CARRIED UNANIMOUSLY


455/2020 **9.22 Subdivision and Development Appeal Board**
Councillor King moved that Council appoint the following Members at Large to the Subdivision and Development Appeal Board for a one-year term.
Maureen Chalack
Bill Zens
Dennis Dey
Kent Knudsen
Steve Cullum
CARRIED UNANIMOUSLY

456/2020 Councillor Penner moved that Council appoint Maureen Chalack as the Chairperson and Bill Zens as Vice-Chairperson to the Subdivision and Development Appeal Board for a one-year term.
CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment


The meeting adjourned at 10:27 a.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO



Initials