



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

October 27, 2020

To Commence After Organizational Meeting

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of October 13, 2020

3.0 Delegations

- 3.1 ~~Junior Achievement, Melanie Willerth @10:00 a.m.~~
- 3.2 Pine Cliff Energy, Phil Hodge, CEO and Terry McNeill, COO @10:30 a.m. by Video Conferencing

4.0 Public Hearings

No Public Hearings Scheduled for this Meeting

5.0 Transportation

- 5.1

6.0 Community Services

6.1 Planning

- 6.1.1 Proposed Land Purchase in Hesketh

6.2 Water/Wastewater/Environment

No Report

6.3 Agricultural Service Board & Parks

- 6.3.1 Policy 1-30 Soil Conservation- Stubble Burning
- 6.3.2 Policy 1-30-1 Soil Conservation – ASB Equipment Rental
- 6.3.3 Horseshoe Canyon Focus Group Appointments

6.4 Protective Services

- 6.4.1 Disposal of Fire Apparatus

7.0 Corporate Services

- 7.1 Quarterly Financial Reporting
- 7.2 Tax Cancellation- Industrial Accounts

8.0 Business Arising from Previous Minutes

- 8.1 Policy 1-29-3 Agricultural Pests - Clubroot

9.0 New Business

- 9.1 Community Grants to Non Profit Organizations Policy #15-3, Round Two
- 9.2 Rural Municipalities of Alberta (RMA) Fall Resolutions
- 9.3 2021 Kneehill Regional FCSS Budget and Allocations
- 9.4 Kneehill Adult Learning Request
- 9.5 Kneehill Regional Partnership
- 9.6 Policy #11-2, Letter of Support
- 9.7 Assessment Model Review Outcomes
- 9.8 Transfer of Land to Alberta Transportation

10.0 Disposition of Delegation & Public Hearing Business

- 10.1 Junior Achievement Delegation
- 10.2 Pine Cliff Energy Ltd. Tax Agreement Request

11.0 Council and Committee Reports

- 11.1 September 15- Kneehill County Committee of the Whole Minutes
- 11.2 Community Futures Wildrose

12.0 Council Follow-up Action List

13.0 Closed Session

- 13.1 Disclosure Harmful to Business Interests of a Third Party (Section 25, FOIP)
- 13.2 Personnel (Section 17, FOIP)

14.0 Motions from Closed Session

Adjournment



MINUTES OF THE OCTOBER 27, 2020 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Protective Services Manager	Debra Grosfield
Manager of ASB and Parks	Bowen Clausen
Manager of Planning and Development	Barb Hazelton
Financial Planning Coordinator	Marika Von Mirbach
Rural Fire Chief	Dan Marcellus
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 10:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Deletions to Agenda

3.1 & 10.1 Junior Achievement Delegation

Additions under Closed Session

13.2 Personnel (Section 17 FOIP)

Additions under Council and Committee Reports

11.2 Community Futures Wildrose

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

458/2020

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF OCTOBER 27, 2020

MINUTES

2.0 Minutes

459/2020

2.1 Regular Council Meeting Minutes of October 13, 2020

Councillor King moved approval of the October 13, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

The Chair called for a recess at 10:35 a.m. and called the meeting back to order at 10:41 a.m. with all previously mentioned members present.

DELEGATIONS

3.0 Delegations Cont'd

3.2 Pine Cliff Energy, Phil Hodge, CEO and Terry McNeill, COO

Pine Cliff Energy presented to Council a payment schedule for their 2020 Municipal taxes.

COMMUNITY
SERVICES
PLANNING

6.0 Community Services

6.1 Planning

460/2020

6.1.1 Proposed Land Purchase in Hesketh

Councillor King moved that Council approve the assessed land value of \$1750.00 for subdivision KNE200140 for the applicant to purchase his access and yard.

CARRIED UNANIMOUSLY

ASB & PARKS

6.3 Agricultural Service Board & Parks

461/2020

6.3.1 Policy 1-30 Soil Conservation- Stubble Burning

Councillor Christie moved that Council confirms Policy 1-30, Soil Conservation- Stubble Burning, as recommended by the Agricultural Service Board.

CARRIED UNANIMOUSLY

462/2020

6.3.2 Policy 1-30-1 Soil Conservation- ASB Equipment Rental

Councillor King moved that Council delete Policy 1-30-1, Soil Conservation – ASB Equipment Rental.

CARRIED UNANIMOUSLY

463/2020

6.3.3 Horseshoe Canyon Focus Group Appointments

Councillor Penner moved that Council appoints the following persons to the Horseshoe Canyon Focus Group: Cathy Price; Cathy Prohl; Dennis Dey; Kim Pliva; and Robert Long.

CARRIED

COUNCIL MINUTES OF OCTOBER 27, 2020

PROTECTIVE SERV

6.4 Protective Services

6.4.1 Disposal of Fire Apparatus

464/2020 Deputy Reeve McGhee moved that Council approve the donation of K2 and E11 to Alberta Society for Firefighters Abroad (ASFA).

CARRIED

465/2020 Councillor King moved that Council approve keeping E21 for training and out of service temporary replacement, however to no longer fund this on the Capital Replacement Plan.

CARRIED

The Chair called for a recess at 12:04 p.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned Council members present.

CORPORATE SERV

7.0 Corporate Services

7.2 Tax Cancellation- Industrial Accounts

466/2020 Councillor King moved that the amount of \$1,052,001.95 in property taxes be expensed and cancelled on rolls 33242220400, 34221610703, 34222431200, 33240810700, 33233440900, 32223620400, 32223520400, 32221220600, 31250920600, 32232410800, 40002010000, 28201820500, 28201820501, 28212010800, 40001680000.

CARRIED UNANIMOUSLY

467/2020 Councillor Hugo moved that administration submit an application under the Provincial Education Requisition Credit (PERC) for the uncollectable Education Requisition and the uncollectable Designated Industrial Property Requisition on these Oil and Gas properties.

CARRIED UNANIMOUSLY

468/2020 Councillor Christie moved that administration be directed to void any 2020 penalties currently attached to these rolls.

CARRIED UNANIMOUSLY

7.1 Quarterly Financial Reporting

469/2020 Councillor King moved that Council receive the Quarterly Financial Report for the period ending September 30, 2020 for information.

CARRIED UNANIMOUSLY

BUSINESS ARISING

8.0 Business Arising from Previous Minutes

8.1 Policy 1-29-3 Agricultural Pests- Clubroot

470/2020 Councillor Christie moved that Council approves Policy 1-29-3, Agricultural Pests – Clubroot, as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF OCTOBER 27, 2020

NEW BUSINESS

9.0 New Business

9.1 Community Grants to Non-Profit Organizations, Policy #15-3, Round Two

471/2020

Deputy Reeve McGhee moved that Council approve the Round Two Community Grants to Non-Profit Organizations funding to the following organizations:

- Three Hills Figure Skating Club- \$1,169.99
- Huxley Community Association- \$865.20

CARRIED UNANIMOUSLY

9.2 Rural Municipalities of Alberta (RMA) Fall Resolutions

472/2020

Councillor King moved that Council receives for information the 2020 Rural Municipalities of Alberta Fall Resolutions Listing.

CARRIED UNANIMOUSLY

9.3 2021 Kneehill Regional FCSS Budget and Allocations

473/2020

Councillor Penner moved that Council approve the Kneehill Regional Family and Community Support Services (FCSS) 2021 Budget and Allocations as presented.

CARRIED UNANIMOUSLY

9.4 Kneehill Adult Learning Request

474/2020

Deputy Reeve McGhee moved that Council direct administration to bring back more information on the Kneehill Adult Learning request.

CARRIED UNANIMOUSLY

9.5 Kneehill Regional Partnership

475/2020

Deputy Reeve McGhee moved that Council authorize the Reeve and Chief Administrative Officer to sign the October 15th, 2020 Kneehill Regional Partnership Protocol once a final editing has been completed.

CARRIED UNANIMOUSLY

476/2020

Councillor King moved that Council appoint Deputy Reeve McGhee as the primary for the Kneehill Regional Partnership and appoint Councillor Christie as the alternate for the Kneehill Regional Partnership.

CARRIED UNANIMOUSLY

9.6 Policy #11-2, Letter of Support

477/2020

Councillor Penner moved that Council approve Policy 11-2, Letter of Support, as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF OCTOBER 27, 2020

478/2020 **9.7 Assessment Model Review Outcomes**
Councillor King moved that Council accept the report on the Assessment Model Review for information, as presented.
CARRIED

479/2020 **9.8 Transfer of Land to Alberta Transportation**
Deputy Reeve McGhee moved that Council direct Administration to take the necessary steps to transfer Lot: 1ER Block 2 Plan: 8210253 to the Province.
CARRIED UNANIMOUSLY

COUNCIL REPORTS **11.0 Council and Committee Reports**
11.1 Kneehill County Committee of the Whole September 15th Meeting Minutes – Meeting minutes were provided from that meeting.

11.2 Community Futures Wildrose Ltd.- Councillor Christie provided a verbal report.

480/2020 Councillor Hugo moved that Council receive the Council and Committee reports as presented.
CARRIED UNANIMOUSLY

COUNCIL ACT LIST **12.0 Council Follow-Up Action List**
481/2020 Councillor King moved that Council receive the October 27, 2020 Council Follow-Up Action List as presented for information.
CARRIED UNANIMOUSLY

The Chair called for a recess at 2:15 p.m. and called the meeting back to order at 2:23 p.m. with all previously mentioned members present.

CLOSED SESSION **13.0 Closed Session**
482/2020 Councillor Christie moved that Council convene in Closed Session to discuss Disclosure Harmful to Business Interests of a Third Party pursuant to Section 25 and Personnel pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act, at 2:23 p.m.

CARRIED

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO
Laurie Watt, Director of Municipal Services
Bill McKennan, Director of Corporate Services
Brad Buchert, Director of Transportation
Marika Von Mirbach, Financial Planning Coordinator

COUNCIL MINUTES OF OCTOBER 27, 2020

Carolyn Van der Kuil, Recording Secretary

Laurie Watt, Bill McKennan, Brad Buchert, Marika Von Mirbach and Carolyn Van der Kuil left the meeting at 2:57 p.m.

483/2020 Councillor Penner moved that Council return to open meeting at 3:25 p.m.
CARRIED UNANIMOUSLY

3:25 p.m. – meeting recessed to allow return of public.

3:25 p.m. - meeting resumed.

The Chair called for a recess at 3:25 p.m. and called the meeting back to order at 3:33 p.m. with all previously mentioned members present.

14.0 Motions from Closed Session

484/2020 Councillor Penner moved that Council approve a Tax Agreement with Corse Energy Corp. for payment of 2020 taxes in four payments, October to January, with no penalties to be assessed.
CARRIED UNANIMOUSLY


485/2020 Councillor King moved that Council agree to entering a Tax Agreement with Pine Cliff Energy Ltd. for the payment of 2020 taxes over a 12 month payment plan, from October 21, 2020 to September 30, 2021, with no penalties to be assessed.
CARRIED UNANIMOUSLY

486/2020 Deputy Reeve McGhee moved that Council authorize the CAO to sign the October 27th Memorandum of Understanding.
CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 3:39 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO