

COUNCIL MINUTES OF AUGUST 20, 2013

MINUTES OF THE AUGUST 20, 2013 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

PRESENT	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

CAO	Al Hoggan
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Director of Operations	Pete McRae (Regrets)
Director of Planning and Protective Services	Jerry Brett
Director of Finance	Mike Morton

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:33 a.m.

**AGENDA
ADDITIONS**

1.0 Agenda

1.1 Additions to the Agenda

Additions under Council & Committee Report

- 10.1 Drumheller & District Solid Waste
- 10.2 AQUA 7
- 10.3 Kneehill Regional FCSS

**ADOPTION OF
AGENDA**

364/13

1.2 Adoption of Agenda

Councillor Wittstock moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

365/13

2.0 Minutes

2.1 Approval of the July 30, 2013 Regular Meeting Minutes

Councillor Calhoun moved approval of the July 30, 2013 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

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**OPERATIONS
RR 25-2 CREEK
CROSSING
366/13**

**4.0 Operations
4.1 Low Level Creek Crossing East of RR 25-2**

Councillor Holsworth moved that the report on the low level creek crossing east of RR 25-2 be received for information.

CARRIED UNANIMOUSLY

**LINDEN WEST
PAVEMENT
367/13**

4.2 Repair to the Linden West Pavement

Councillor Hoppins moved that the Linden west pavement repair summary be received for information.

CARRIED UNANIMOUSLY

**MOWING
CEMETERIES
368/13**

4.3 Mowing Procedures in Cemeteries

Councillor Painter moved that the Mowing Procedures in Cemeteries report be received for information.

CARRIED UNANIMOUSLY

**TROCHU TRANSFER
STATION
369/13**

4.4 Trochu Transfer Station

Councillor Calhoun moved that the Trochu Transfer Station Update be received for information.

CARRIED UNANIMOUSLY

Debi Moon, reporter for the Capital, entered the meeting at 8:53 a.m.

**FINANCE
SUMMARY
370/13**

**5.0 Finance
5.1 Financial Summary**

Councillor Wittstock moved that Council receive the June 2013 Financial Summary report for information.

CARRIED UNANIMOUSLY

**WATER DEPT
SUMMARY
371/13**

5.2 Water Department Financial Summary

Councillor Hoppins moved that Council receive the June 2013 Water Financial Summary Report for information.

CARRIED UNANIMOUSLY

The meeting recessed from 9:32 a.m. to 9:44 a.m.

**POLICY #11-20
372/13**

5.3 Purchasing and Procurement Policy # 11-20

Councillor Holsworth moved that Administration amend Policy 11-20 to reflect the new Purchase Order threshold, rules, and TILMA thresholds as of August 20, 2013.

CARRIED UNANIMOUSLY

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**POLICY #-16-12
373/13**

5.4 Credit Card Policy #16-12

Councillor Holsworth moved that Administration amend Policy 16-12 to reflect the new credit card and fuel card authorizations and limits for those positions listed as amended in the policy.

CARRIED UNANIMOUSLY

**PLAN & PROT
SERVICES
EMER MNGMT ACT
374/13**

6.0 Planning and Protective Services

6.1 Emergency Management Act – Appointment of a Director

Councillor Calhoun moved that Council approves, by resolution, that the Kneehill County Chief Administrative Officer, Al Hoggan be appointed Director of Emergency Management of the Emergency Management Agency.

CARRIED UNANIMOUSLY

The meeting recessed from 10:23 a.m. to 10:34 a.m.

**NEW BUSINESS
CAO REPORT
375/13**

8.0 New Business

8.1 CAO Report – July 2013

Reeve Long moved that the CAO Report for July 2013 be received for information.

CARRIED UNANIMOUSLY

**TOUR OF ALBERTA
376/13**

8.2 Tour of Alberta – September 3 to 8, 2013

Councillor Wittstock moved that Council receive the information provided on the upcoming Tour of Alberta World-Class Cycling Event being held through parts of Kneehill County on September 6, 2013.

CARRIED UNANIMOUSLY

377/13

Councillor Calhoun moved that Council approve the attendance of Deputy Reeve Holsworth to attend and represent Kneehill County at the September 6, 2013 Tour of Alberta awards ceremony in Drumheller.

CARRIED UNANIMOUSLY

**POLICY #3-1
378/13**

8.4 Council Policy #3-1, Bylaw Readings and Passage

Councillor Calhoun moved that, Policy 3-1 Bylaw Readings and Passage, be accepted as proposed and presented.

CARRIED UNANIMOUSLY

**POLICY #3-2
379/13**

8.5 Council Policy #3-2, Chief Elected Official Referred to as Reeve

Councillor Wittstock moved that, Policy 3-2 Chief Elected Official Referred To As Reeve, be accepted as proposed and presented.

CARRIED UNANIMOUSLY

POLICY #3-4

8.6 Council Policy #3-4, Committee Members/Alternate Attending

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Meetings

380/13 Councillor Painter moved that, Policy 3-4 Committee Members/Alternate Attending Meetings, be accepted as proposed and presented.
CARRIED UNANIMOUSLY

POLICY #3-5
381/13 **8.7 Council Policy #3-5, Committee Pay Differential**
Councillor Calhoun moved that, Policy 3-5 Committee Pay Differential, be accepted as proposed and presented.
CARRIED UNANIMOUSLY

AAMDC
MINISTERIAL MTG
382/13 **8.8 Fall 2013 AAMDC Convention Ministerial Meetings**
Reeve Long moved that agenda item 8.8 Fall 2013 AAMDC Convention Ministerial Meetings be deferred to the September 10, 2013 Council meeting.
CARRIED UNANIMOUSLY

MTG WHEATLAND
COUNTY
383/13 **8.9 Reeve and CAO Meeting with Wheatland County**
Councillor Wittstock moved that Reeve Long and CAO Hoggan be approved to attend this meeting with the Reeve and CAO of Wheatland County on September 12, 2013 specifically to discuss issues regarding infra-structure pressures resulting from the proposed Badlands Motor Sports Development.
CARRIED UNANIMOUSLY

COUNCIL/DIRECTOR
WORKSHOP
384/13 **8.10 Council/Director Workshop**
Councillor Calhoun moved that Council approves the Council/Director Workshop for the dates of December 9, 10 and 11, 2013 and that Administration be directed to complete all necessary arrangements for this scheduled workshop.
CARRIED UNANIMOUSLY

Debi Moon left the meeting at 11:29 a.m.

**REGIONAL FIRE &
SAFETY CODES SUB
CONTRACT**

385/13

8.11 Regional Fire OMP and Fire Safety Codes Sub-Contract

Councillor Holsworth moved that Administration be directed to prepare a contract, for the sub-contracting of all the related fire services as stated in the Master Fire Protection Agreement, Fire QMP, and fire safety codes, for signature by the Town of Trochu, and that Kneehill County Council approve the funding recommendation of \$60,000 annually for this service.

CARRIED UNANIMOUSLY

**COUNCIL REPORTS
DRUM WASTE**

10.0 Council and Committee Reports

10.1 Drumheller and District Solid Waste- Verbal report from Councillor Calhoun on the meeting she attended on August 15, 2013.

AQUA 7

10.2 AQUA 7- Verbal report from Councillor Wittstock on the meeting he attended on August 15, 2013. A new water rate will be implemented by the AQUA 7 effective July 1st, 2013.

FCSS

10.3 Kneehill Regional FCSS- Verbal update from Councillor Calhoun on the FCSS move to the Provincial Building.

386/13

Councillor Hoppins moved that Councillor Calhoun attend the September 13, 2013 FCSS Kneehill Regional Community Discussion Invitation meeting.

CARRIED UNANIMOUSLY

387/13

Councillor Calhoun moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

The meeting recessed from 12:08 p.m. to 12:49 p.m.
Councillor Painter was not present when the meeting reconvened.

CORRESPONDENCE

388/13

11.0 Correspondence Report

Councillor Calhoun moved that Council receive the Correspondence Report as presented.

CARRIED UNANIMOUSLY

**COUNCIL ACTION
LIST**

389/13

12.0 Council Follow-up Action List

Councillor Holsworth moved that Council receive the August 20, 2013 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

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IN-CAMERA
390/13

13.0 In Camera

Councillor Hoppins moved that Council go into In-Camera at 1:14 p.m.
CARRIED UNANIMOUSLY

Councillor Painter returned to the meeting at 2:00 p.m.

391/13

Councillor Painter moved the meeting out of In-Camera at 2:15 p.m.
CARRIED UNANIMOUSLY

COUNTY
SCHOLARSHIP
392/13

8.3 Kneehill County Scholarship 2013

Councillor Calhoun moved that Shane Moldrup be awarded the 2013 Academic Achievement Scholarship and Kristi Ann Bell be awarded the 2013 Community and Leadership Scholarship in the amount of \$1500 each.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 2:17 p.m.

Bob Long
Reeve

Al Hoggan
CAO