

MINUTES OF THE NOVEMBER 19, 2013 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve (Video Conf)
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

CAO	Al Hoggan
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Director of Operations	Pete McRae
Director of Planning and Protective Services	Jerry Brett
Director of Finance	Mike Morton

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:33 a.m.

AGENDA

ADDITIONS

1.0 Agenda

1.1 Additions to the Agenda

Additions under New Business

8.10 Village of Linden Community Grant

Additions under Council and Committee Reports

10.11 FCSS Report

Additions under In-Camera

14.1 Leases

**ADOPTION OF
AGENDA**

507/13

1.2 Adoption of Agenda

Councillor Keiver moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

508/13

2.0 Minutes

2.1 Approval of the October 29, 2013 Organizational Meeting

Minutes

Councillor Calhoun moved approval of the October 29, 2013
Organizational Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF NOVEMBER 19, 2013

- 509/13** **2.2 Approval of the October 29, 2013 Regular Meeting Minutes**
Councillor Calhoun moved approval of the October 29, 2013 Council Meeting minutes as amended.
CARRIED UNANIMOUSLY
- OPERATIONS REPORT** **4.0 Operations**
 4.1 Operations Report
Debi Moon, reporter for the Capital, entered the meeting at 8:49 a.m.
- 510/13** Councillor Hoppins moved that Council direct Administration to draft a letter to the Minister of Transportation, regarding the condition of our Provincial highways.
CARRIED UNANIMOUSLY
- 511/13** Councillor Calhoun moved that Council receive the Operations Report as presented.
CARRIED UNANIMOUSLY
- FINANCE FINANCE REPORT** **5.0 Finance**
 5.1 Financial Report
512/13 Councillor Holsworth moved that Council receive the September 2013 Financial Report as presented.
CARRIED UNANIMOUSLY
- SEPTEMBER BANK RECONCILIATION** **5.2 September Bank Reconciliation**
513/13 Councillor Hoppins moved that Council receive the September 30, 2013 Bank Reconciliation Report as presented.
CARRIED UNANIMOUSLY
- OCTOBER BANK RECONCILIATION** **5.3 October Bank Reconciliation**
514/13 Councillor Calhoun moved that Council receive the October 31, 2013 Bank Reconciliation Report as presented.
CARRIED UNANIMOUSLY
- DAIMOND UPDATE** **5.4 Diamond Conversion Update**
515/13 Councillor Holsworth moved that Council hereby approves the revised project expenditures for the Diamond Project of \$229,000 with funds to come from contingency reserve.
CARRIED UNANIMOUSLY

The meeting recessed from 9:32 a.m. to 9:42 a.m.

**PLAN & PROTECT
SUBDIVISION EXT
516/13**

6.0 Planning and Protective Services

6.1 Subdivision Extension

Councillor Calhoun moved that Council hereby approves the extension of the registration timeframe for subdivision approval KNE120107 until December 26, 2013.

CARRIED UNANIMOUSLY

**NEW BUSINESS
HR POLICY**

517/13

8.0 New Business

8.1 Human Resource Policy Amendments

Councillor Holsworth moved that Council approve the amendment to Item 14 of the Human Resource Policy as amended.

CARRIED UNANIMOUSLY

**COMM MEMBER
AMENDMENTS
518/13**

8.2 Committee Membership Amendments

Councillor Calhoun moved that the following Committees be changed to the following:

- That Councillor Wittstock becomes a Council Member Representative on the Agricultural Service Board and Councillor Hoppins becomes the Alternate.
- That Councillor Hoppins becomes a Council Member Representative on the Municipal Planning Commission.

CARRIED UNANIMOUSLY

**REC & LEISURE
CAPITAL FUNDING
519/13**

8.3 Recreational and Leisure Capital Funding Grant

Councillor Hoppins moved that Council approve funding from the Recreational and Leisure Capital Funding Grant to the following Committees:

Carbon Outdoor Recreation Facility/Skate Park Committee- \$30,000
Torrington Community Centre- \$22,400
Three Hills Elks- \$20,875
Town of Three Hills - \$25,900

Councillor Hoppins moved to amend his original motion 519/13 to accept all four applications but withhold the funds to the Carbon Outdoor Recreation Facility/Skate Park Committee and the Three Hills Elks until they can provide Kneehill County with a sustainable operation plan and provide us details where the other funds will be coming from.

CARRIED UNANIMOUSLY

MEMBER AT LARGE
520/13

8.4 Member at Large Appointments to Boards

Councillor Calhoun moved that Council re-appoint Rick Vickery and Doug Herman as Members at Large, for a further one-year term on the Municipal Planning Commission and to re-appoint the following Members at Large to the Subdivision and Development Appeal Board:

Paul Devos
Bill Zens
Vern Crawford
Charlie Christie
Bert Jackson
Kent Knudsen
Angus Park
Steve Cullum
Dallas Dau
Dale Cameron
Dale Moran
Greg Cole

CARRIED UNANIMOUSLY

CAO REPORT
521/13

8.5 CAO Report

Councillor Holsworth moved that the CAO Report for October 2013 be received for information.

CARRIED UNANIMOUSLY

SR'S OUTREACH

8.6 Seniors Outreach Request for Letter of Support

Councillor Hoppins excused himself from the meeting due to a possible fiduciary interest.

Councillor Hoppins left the meeting 10:29 a.m.

522/13

Councillor Holsworth moved that Council provides support to the Seniors Outreach Program in applying for the "New Horizons for Seniors Program" grant and direct administration to create a letter of support.

CARRIED UNANIMOUSLY

Councillor Hoppins re-entered the meeting at 10:31 a.m.

The meeting recessed from 10:31 a.m. to 10:42 a.m.

ASB POLICIES
523/13

8.7 ASB Policy Amendments

Councillor Keiver moved that Council approve amendments to ASB Policies 1-1, 1-1-1 and 1-2 as presented.

CARRIED UNANIMOUSLY

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Councillor Wittstock and Debi Moon left the meeting at 11:11 a.m.

- C.O.W.**
524/13
8.8 Committee of Whole
Councillor Holsworth moved that Council select November 19th, 2013 at 1:00 p.m. for a Committee of the Whole meeting.
CARRIED UNANIMOUSLY
- STRAT PLANNING**
525/13
8.9 Strategic Planning Date
Councillor Wittstock re-entered meeting at 11:20 a.m.
Councillor Painter moved that Council select April 15th and 16th, 2014 as the dates for the 2014 Strategic Planning Meeting.
CARRIED UNANIMOUSLY
- LINDEN COMM GRANT**
526/13
8.10 Village of Linden Community Grant
Councillor Holsworth moved that Council request the Village of Linden to return the \$4,895.00 (four thousand eight hundred and ninety five dollars) in Community Grant money to Kneehill County.
CARRIED
- COUNCIL REPORTS**
COM ACTION
10.0 Council and Committee Reports
10.1 Community Action Committee- Written report was submitted from Councillor Calhoun on the meeting she attended in Delburne on September 19, 2013.
- DR R&R BBQ**
10.2 Doctor Recruitment and Retention BBQ- Written report was submitted from Councillor Calhoun on the barbeque that was held at Keivers Lake on September 21, 2013.
- KNEEHILL HOUSING**
10.3 Kneehill Housing- Written report was submitted from Councillor Calhoun on the meeting she attended on September 25, 2013 and a report was submitted from Councillor Holsworth on the meeting he attended on November 6, 2013.
- FCSS**
10.4 Kneehill Regional FCSS- Written report was submitted from Councillor Calhoun on the meeting she attended on September 24, 2013.
- DRUM WASTE**
10.5 Drumheller Solid Waste- Written report was submitted from Councillor Calhoun on the meeting she attended on October 17, 2013.

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IN-CAMERA
531/13

14.0 In-Camera

Councillor Hoppins moved that Council go into In-camera at 11:48 a.m.

CARRIED UNANIMOUSLY

532/13

Councillor Calhoun moved that Council go out of In-camera at 12:02 p.m.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 12:02 p.m.

Bob Long
Reeve

Al Hoggan
CAO