



**KNEEHILL COUNTY  
REGULAR COUNCIL MEETING**

**AGENDA**

**Tuesday, November 8, 2016  
8:30 a.m.**

**Kneehill County Council Chambers  
1600- 2<sup>ND</sup> Street NE  
Three Hills, Alberta**

**1.0 Agenda**

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

**2.0 Approval of Minutes**

- 2.1 Organizational Meeting Minutes of October 25, 2016
- 2.2 Regular Council Meeting Minutes of October 25, 2016

**3.0 Delegations**

- 3.1 Kneehill Wellness Centre Update, Una Erickson @ 10:00 a.m.

**4.0 Public Hearings**

No Public Hearings Scheduled for this meeting

**5.0 Municipal Services**

- 5.1 **Transportation**
  - 5.1.1 Policy #13-18, Land Agreements
- 5.2 **Water/Wastewater/Environment**  
No Report
- 5.3 **Planning**
  - 5.3.1 Bylaw #1721, Municipal Planning Commission
- 5.4 **Agricultural Service Board & Parks**  
No Report
- 5.5 **Protective Services**  
No Report

**6.0 Corporate Services**

- 6.1 Tax Cancellation Request

**7.0 Business Arising from Previous Minutes**

- 7.1 No Report

**8.0 New Business**

- 8.1 Bylaw # 1716, Procedural Bylaw
- 8.2 Dance Celebration Request
- 8.3 Policy # 3-3, Board and Committee Appointments
- 8.4 Drumheller Municipal Enforcement Committee
- 8.5 Policy # 15-5, Kneehill County Scholarship
- 8.6 Linden & District Agricultural Society Request

## **9.0 Disposition of Delegation Business**

## **10.0 Council and Committee Reports**

- 10.1 Central Zone Agricultural Service Board Meeting
- 10.2 Drumheller RCMP Report
- 10.3 Yellowhead County Fire Meeting

## **11.0 Council Follow-up Action List**

## **12.0 In Camera**

- 12.1

## **13.0 Motions from In Camera**

## **Adjournment**

ADOPTED

MINUTES OF THE NOVEMBER 8, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor (Absent)
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Tax and Assessment Clerk	Caroline Siverson
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**ADDITIONS**

**1.1 Additions to the Agenda**

Additions under Council and Committee Reports

10.3 Yellowhead County Fire Meeting

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**470/16**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**471/16**

**2.1 Organizational Meeting Minutes of October 25, 2016**

Councillor Holsworth moved approval of the October 25, 2016 Organizational Meeting minutes as presented.

CARRIED

**2.2 Regular Council Meeting Minutes of October 25, 2016**

472/16 Councillor Hoppins moved approval of the October 25, 2016 Council Meeting minutes as presented.

CARRIED

MUNICIPAL SERV  
TRANSPORTATION  
POLICY #13-18

**5.0 Municipal Services**

**5.1 Transportation**

**5.1.1 Policy # 13-18, Land Agreements**

473/16 Councillor Hoppins moved that Policy #13-18, Land Agreements be approved as presented.

CARRIED

Brad Buchert left the meeting at 8:50 a.m.

PLANNING  
BYLAW #1721

**5.3 Planning**

**5.3.1 Bylaw #1721, Municipal Planning Commission**

474/16 Councillor Holsworth moved that Council give first reading to Bylaw #1721 that being a Bylaw to establish the Municipal Planning Commission as the Subdivision and Development Authority for the Municipality with amendments.

CARRIED

475/16 Councillor Hoppins moved that Council give second reading to Bylaw #1721 with amendments.

CARRIED

476/16 Councillor Holsworth moved that consideration to hold third reading be given to Bylaw #1721 with amendments.

CARRIED UNANIMOUSLY

477/16 Councillor Wittstock moved that third reading be given to Bylaw # 1721 with amendments.

CARRIED

CORPORATE SERV  
TAX  
CANCELLATION

**6.0 Corporate Services**

**6.1 Tax Cancellation Request**

478/16 Councillor Holsworth moved that Pursuant to a Settlement Agreement, Council agrees to cancel tax penalties on roll 40000980000 in the amount of \$710.20 and \$19,214.78 on roll 31231841600 and agrees that going forward no further penalties shall accrue on the outstanding balances related to the 2012 – 2015 tax years so long as the Settlement Agreement is not in default.

CARRIED

COUNCIL MINUTES OF NOVEMBER 8, 2016

The meeting recessed from 9:00 a.m. to 9:11 a.m.  
Caroline Siverson was not present when the meeting reconvened.

**NEW BUSINESS  
BYLAW #1716**

**8.0 New Business**

**8.1 Bylaw #1716, Procedural Bylaw**

**479/16**

Councillor Holsworth moved that Council give first reading to Bylaw # 1716, that being a Bylaw for the purpose of regulating meeting proceedings for Council and Council Committee Meetings.

CARRIED

**480/16**

Councillor Hoppins moved that second reading be given to Bylaw #1716.

CARRIED

**481/16**

Councillor Wittstock moved that consideration to hold third reading be given to Bylaw #1716.

CARRIED UNANIMOUSLY

**482/16**

Councillor Hoppins moved that third reading be given to Bylaw # 1716.

CARRIED

**DANCE  
CELEBRATION  
REQUEST**

**8.2 Dance Celebration Request**

**483/16**

Councillor Hoppins moved to receive for information the Dance Celebration request.

CARRIED

**POLICY #3-3**

**8.3 Policy # 3-3, Board and Committee Appointments**

**484/16**

Councillor Wittstock moved that Policy # 3-3, Board and Committee Appointments be received for information.

CARRIED

**DRUM COMMITTEE**

**8.4 Drumheller Municipal Enforcement Committee**

**485/16**

Councillor Hoppins moved that Council delete the Drumheller Municipal Enforcement Committee from the 2016-2017 Board and Committee Appointment List.

CARRIED

**POLICY #15-5**

**8.5 Policy #15-5, Kneehill County Scholarship**

**486/16**

Councillor Hoppins moved that Council approve Policy #15-5, Kneehill County Scholarship as amended.

CARRIED

COUNCIL MINUTES OF NOVEMBER 8, 2016

LINDEN AG  
SOCIETY

487/16

**8.6 Linden & District Agricultural Society Request**

Councillor Wittstock moved that Council approve sponsorship in the amount of \$100.00 to the Linden and District Agricultural Society to help with the costs involved with maintaining and running the lights for the Annual Christmas Light Up Celebration.

CARRIED

COUNCIL REPORTS  
ASB

**10.0 Council and Committee Reports**

**10.1 Central Zone Agricultural Service Board Meeting-** Written report was provided by Councillor Hoppins on the meeting he attended in Canmore, Alberta.

DRUM RCMP

**10.2 Drumheller RCMP Report-** Report provided by the Drumheller RCMP on the overall Crime Statistics for August 2016.

YELLOWHEAD  
COUNTY FIRE

**10.3 Yellowhead County Fire Meeting-** Al Hoggan, CAO provided Council with a verbal report on the meeting he attended with Reeve Long and Debra Grosfield, Manager of Protective Services at Yellowhead County.

488/16

Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED

DELEGATIONS  
KNEEHILL  
WELLNESS

**3.0 Delegations**

**3.1 Kneehill Wellness Centre Update, Una Erickson @ 10:00 a.m.**

Una Erickson, Chairman of the Kneehill Wellness Centre provided Council with a Kneehill Wellness Centre update and requested continued funding to the program.

Una Erickson left the meeting at 10:08 a.m.

COUNCIL ACT LIST  
489/16

**11.0 Council Follow-Up Action List**

Councillor Wittstock moved that Council receive the November 8, 2016 Council Follow-Up Action List as presented for information.

CARRIED

COUNCIL MINUTES OF NOVEMBER 8, 2016

DELEGATIONS  
KNEEHILL  
WELLNESS CENTRE  
490/16

**9.0 Disposition of Delegation Business**

**9.1 Kneehill Wellness Centre**

Councillor Wittstock moved that Council direct Administration to bring back to future meeting the history of financial support to the Kneehill Area Wellness Centre.

CARRIED

The meeting recessed from 10:12 a.m. to 10:20 a.m.

IN-CAMERA  
491/16

**12.0 In-Camera**

Councillor Holsworth moved that Council go into In-Camera to discuss Legal matters at 10:21 a.m.

CARRIED

492/16

Councillor Hoppins moved that Council go out of In-Camera at 11:22 a.m.

CARRIED

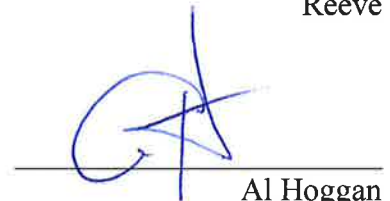
ADJOURNMENT

**Adjournment**

The meeting adjourned at 11:23 a.m.



Bob Long  
Reeve



Al Hoggan  
CAO



Initials