

COUNCIL MINUTES OF OCTOBER 23, 2012

MINUTES OF THE OCTOBER 23, 2012 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

PRESENT

Division No. 5	Bob Long, Reeve
Division No. 1	Brian Holsworth, Deputy Reeve
Division No. 2	Carol Calhoun, Councillor
Division No. 3	Jerry Wittstock, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

CAO	Kevin Miner
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil

ALSO PRESENT:

Pete McRae	Operations Director
Brandy Hay Evans	Operations Executive Assistant

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 9:00 a.m.

AGENDA

1.0 Adoption of Agenda

Additions to the Agenda:

Under Business Arising from Previous Minutes

6.2 Reception Renovation

Under New Business

7.5 Remembrance Day Services

7.6 Wind Farm Tour, M.D. of Provost

Under Council Committee Reports

8.4 Aqua 7

483/12

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

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MINUTES	<u>2.0 Minutes</u>
484/12	<u>2.1 Approval of the October 9, 2012 Regular Meeting Minutes</u> Councillor Painter moved approval of the October 9, 2012 Council Meeting Minutes as presented. <p style="text-align: right;">CARRIED</p>
	Debi Moon, reporter for The Capital, entered the meeting at 9:10 a.m.
OPERATIONS	<u>4.0 Operations</u>
OPR SUMMARY	<u>4.1 Operations Summary</u> Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates. The following items were also addressed: <ul style="list-style-type: none">• Overweight Permits – After presenting the County’s current process, administration will research the overweight permit processes in neighboring Counties and M.D.’s.• Question on Road upgrade of RR 23-3, South of TWP 34-2 to SW10-34-23 W4.• Snow Ploughs are ready to go.
485/12	Councillor Calhoun moved that Council receive the Operations Summary report as presented. <p style="text-align: right;">CARRIED</p>
H2O MODELING	<u>4.2 Water Modeling Application – Grainger WSA – Liana O’Buck</u>
486/12	Councillor Wittstock moved that Council approve the connection recommendation as presented. <p style="text-align: right;">CARRIED</p>
SALE USED EQUIP	<u>4.3 Sale of Used Kneehill County Equipment/Vehicles</u>
487/12	Councillor Holsworth moved that Council approve the sale of vehicles by bid and the W-900 Kenworth Sanding Truck be sold at an auction company. <p style="text-align: right;">CARRIED</p>
HUXLEY COLONY RD UPGRADE	<u>4.4 Huxley Colony Road Upgrade Request</u> Councillor Painter moved that Council approve Operations to proceed with Option “A” to upgrade approximately 150 to 200 metres of Range Road 22-5 at the Huxley Colony, which is to include ditch cleaning, defining and graveling with estimated costs around \$3,500.00 to \$4,000.00.
488/12	<p style="text-align: right;">CARRIED</p>

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Jerry Brett, Planning and Development Officer entered the meeting at 9:35 a.m.

COUNTY SIGNS

4.5 Kneehill County Entrance Signs

Council directed Administration to bring to Council, at a future meeting estimated costs of placing signs at all paved entrances going into Kneehill County.

Pete McRae and Brandy Hay Evans left the meeting at 9:47 a.m.

DELEGATIONS

3.0 Delegations

POLICY RELAXTION
REQUESTS

3.2 Policy on Relaxation Requests Policy #15-5

489/12

Councillor Holsworth moved that Council adopt the proposed Policy #15-5 to resolve that Kneehill County will not be responsible for making applications to government agencies for relaxations of government agency setbacks on behalf of third-party subdivision and development permit applicants.

CARRIED

Jerry Brett left the meeting at 9:53 a.m.

The meeting recessed from 9:54 a.m. to 10:00 a.m.

Tony Chelick, Operations Manager for Alberta Transportation from the Hanna Office was present when the meeting reconvened.

Pete McRae, Director of Operations and Brandy Hay Evans, Operations Executive Assistant, entered the meeting at 10:08 a.m.

AB TRANSPRT

3.3 Alberta Transportation- Tony Chelick

Tony Chelick, Operations Manager for Alberta Transportation, provided Council with the following updates:

- Alberta Transportation Budget was cut a bit, but Road Maintenance funding has not changed.
- Hwy 21 – Major cause of accidents on highways is the differential in driving speeds, we need to get everybody doing 100 kph, and their needs to be a large increase in traffic on Hwy 21 before any passing lanes get constructed.
- New Highway Maintenance Contractors Carillion – The schedule for highway inspections and routes remain the same as they were with Ledcor.

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- AB Transportation will look into the dim flashing lights at the junction of Highway 21 and 27 that warn trucks to stop at the weigh scale.
- Alberta Transportation is satisfied with the weed control collaboration with the Kneehill County Agricultural Service Board.
- Carillion supervisors have been told to communicate their contact numbers to all municipalities, and to come up with protocols to follow when there is a detour caused by major accidents or major work projects. Alberta Transportation or Carillion do not have control of what happens when RCMP take over a scene.
- Improve communication when major work projects are going to be done – Alberta Transportation cannot commit until a project has been tendered. When that is done, a notification will be sent that will address the details and the contacts of the project.
- The Alberta Transportation three year tentative Major Construction project list can be downloaded from the Alberta Transportation website. Alberta Transportation reprioritizes this list a couple times a year.

Council thanked Tony for the excellent presentation and coming to speak with Council.

Tony Chelick, Pete McRae, and Brandy Hay Evans left the meeting at 10:45 a.m.

**FINANCIAL
BANK REC
490/12**

5.0 Financial Reports

5.1 Bank Reconciliation Report September 30, 2012

Councillor Hoppins moved that Council receive the September 2012 Bank Reconciliation Report as presented.

CARRIED

**THILLS HEALTH
INITIATIVE
491/12**

6.0 Business from the Previous Minutes

6.1 Three Hills Health Initiative – Charity Gala November 24, 2012

Councillor Painter moved that Council keep six banquet tickets that come with the \$5,000 sponsorship level package and donate four tickets back to the event to sell.

CARRIED

Jerry Brett, Planning and Development Officer and Pete McRae, Director of Operations entered the meeting at 11:01 a.m.

RECEPTION RENO
492/12

6.2 Reception Renovation

Councillor Calhoun moved to table this agenda item until later in the meeting.

CARRIED

DELEGATIONS
ROAD DEVLPL PLCY

3.0 Delegations Cont'd

3.4 Road Development Policies

Policies, 5-13, 5-13a and 5-14 don't need to be changed they need to be expanded. The policies need to show who is responsible for each condition and who pays the cost, so everyone knows what is required in advance. Council directed administration to expand the policy and bring back to a future Council meeting.

The meeting recessed from 11:53 a.m. to 1:00 p.m.

Debi Moon, Jerry Brett and Pete McRae were not present when the meeting reconvened.

6.0 Business from the Previous Minutes Con'td

RECEPTION RENO
493/12

6.2 Reception Renovation Cont'd

Councillor Hoppins moved this agenda item be lifted from the table.

CARRIED

Council directed administration to get a quote from the contractor on how much it will cost to install flooring and paint the stairwell and upper/lower reception areas and to include a price to replace shutters and countertops to the upstairs reception desk. Kevin Miner will draft a list and email to Council to ensure the proper items are being quoted on.

NEW BUSINESS
TROCHU TRANSFER
SITE AGREEMENT
494/12

7.0 New Business

7.1 Trochu Transfer Site Agreement

Councillor Calhoun moved that Council approve the proposed Memorandum of Agreement for the Transfer Site with the Town of Trochu.

CARRIED

CAAMD&C GOLF
TOURNAMENT
495/12

7.2 CAAMD&C Golf Tournament 2013

Reeve Long moved that Council direct administration to contact the M.D. of Bighorn to inform them that they can expect around 7 registrants from Kneehill County for the 2013 CAAMD&C Golf Tournament.

CARRIED

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WASTEWATER AGREE 7.3 Crocus Coulee Wastewater Agreement

496/12

Councillor Holsworth moved that Council approve the Crocus Coulee Wastewater agreement with the Town of Three Hills as presented.

CARRIED

KNEEHILL WELNESS 7.4 Kneehill Area Wellness Centre Request for Informal Meeting

497/12

Councillor Calhoun moved that Reeve Long respond by letter to the Kneehill Area Wellness Centre that if they wish to present to Council it should be done as a whole group, and that they can contact Kevin Miner, CAO to organize a time on the agenda to present to Council.

CARRIED

REMEMBRANCE DAY 7.5 Remembrance Day Services

498/12

Councillor Wittstock moved that Council participate in their respective Remembrance Day Ceremony Service.

CARRIED

WIND FARM TOUR 7.6 Wind Farm Tour – M.D. of Provost

499/12

Councillor Calhoun moved that Council authorize Reeve Long and Councillor Hoppins to attend the Wind Farm tour with the M. D. of Provost.

CARRIED

COUNCIL REPORTS 8.0 Council and Committee Reports

FCSS AGREEMENT 8.1 Kneehill Regional FCSS Agreement

500/12

Councillor Hoppins moved that Council authorize Councillor Calhoun to attend the November 7, 2012 FCSS Volunteer Forum.

CARRIED

501/12

Councillor Calhoun moved that Council approve the Kneehill Regional FCSS Agreement as presented.

CARRIED

A copy of the unapproved minutes of the October 11, 2012 meeting were provided by Councillor Calhoun.

DRUM WASTE

8.2 Drumheller and District Solid Waste Association- Written report by Councillor Calhoun on the meeting which was held on October 18, 2012.

RPAP CONF

8.3 Rural Physician Action Plan (RPAP) Conference – Written report by Reeve Long on the October 10-12, 2012 conference he attended.

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AQUA 7

8.4 AQUA 7– Written report by Councillor Wittstock on the meeting he attended on October 17/12 with the Minister of Transportation Rick McIver.

502/12

Councillor Wittstock moved that Council receive the Council and Committee Reports as presented.

CARRIED

CORRESPONDENCE

503/12

9.0 Correspondence Report

Councillor Painter moved that Council receive the Correspondence Report.

CARRIED

BUS PENDING

504/12

10.0 Council Business Pending & Summary Reports

10.1 Business Pending Report 2008/2009/2010/2011

10.2 Business Pending Report 2012

Councillor Calhoun moved that Council receive the Business Pending reports.

CARRIED

SUMMARY REPORT

505/12

10.3 Business Completed Items Summary Report 2012

Councillor Wittstock moved that Council receive the Business Summary report.

CARRIED

IN-CAMERA

506/12

11.0 In-Camera

Councillor Painter moved that Council go into In-Camera at 2:15p.m.

CARRIED

507/12

Councillor Holsworth moved the meeting out of In-Camera at 2:38 p.m.

CARRIED

Adjournment

The meeting adjourned at 2:38 p.m.

Reeve

CAO