

MINUTES OF THE APRIL 24, 2018 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Arrived at 9:10 a.m.)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Deletions

5.5.1 Emergency Management Overview

Additions under Business Arising from Previous Minutes

7.1 Reconsideration of Motion 118/18- Village of Acme Waste  
Water Lagoon

Additions under New Business

8.7 Cancellation of Policy 15-12 Regional Resource Urban  
Sustainability Grant

8.8 Implementation of Urban Recreation/Expense Sharing  
Funding

8.9 Three Hills Graduation 2018

8.10 Drumheller Landfill

COUNCIL MINUTES OF APRIL 24, 2018

**ADOPTION OF  
AGENDA**

**125/18**

**1.2 Adoption of Agenda**

Deputy Reeve King moved approval of the agenda as amended.

CARRIED

**MINUTES**

**126/18**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of April 10, 2018**

Councillor McGhee moved approval of the April 10, 2018 Council Meeting minutes as presented.

CARRIED

**DELEGATIONS**

**3.0 Delegations**

**3.1 BDO Canada LLP, Alan Litster and Ryan Wachter**

Alan Litster and Ryan Wachter reviewed the Draft 2017 Audited Financial Statements.

Alan Litster and Ryan Wachter left the meeting at 8:55 a.m.

**MUNICIPAL SERV  
TRANSPORTATION**

**127/18**

**5.0 Municipal Services**

**5.1 Transportation**

**5.1.1 Wimborne Environmental Reclamation**

Councillor Christie moved to amend the 2018 Capital Project Budget to include the environmental site reclamation of the Wimborne Inactive Fuel Station and the former Wimborne Grader Shed at a cost of \$1.2 million dollars.

CARRIED

**128/18**

**5.1.2 Torrington Arena Capital Project**

Deputy Reeve King moved to amend the 2018 Capital Budget to accommodate funding in the amount of \$500,000.00 to the Torrington Arena Project as presented.

CARRIED

Al Hoggan provided Council with an update of the Overland Flooding occurring in Kneehill County.

**WATER**

**5.2 Water/Wastewater/Environment**

**5.2.1 Churchill Water System Rehabilitation**

**129/18**

Councillor McGhee moved to direct administration to pursue the rehabilitation of the Churchill Water System by securing and acquiring land for pump house, reservoir and bulk fill, complete engineering, create tender documents and tender for construction as presented. Funding for the project to come from the Water Service Area Reserve and have the 2018 Capital Budget amended \$4,634,048.00 for the Churchill Water System Rehabilitation.

CARRIED

The Chair called for a recess at 9:29 a.m. and called the meeting back to order at 9:40 a.m. with all previously mentioned members present.

Brad Buchert was not present when the meeting reconvened.

**ASB**

**5.4 Agricultural Service Board**

**5.4.1 Weed, Pest & Soil Conservation Inspector**

**130/18**

Councillor Keiver moved to appoint for the term of their employment with Kneehill County, Jeffery Guidolin, Jake Robertson, and Emily Sheehan as Kneehill County Weed, Pest and Soil Conservation Inspectors as per the Alberta Weed Control Act, Agricultural Pest Act and the Soil Conservation Act.

CARRIED

**DELEGATIONS**

**3.0 Delegations Cont'd**

**3.1 Dennis Berdahl Family- Century Farm Award**

Reeve Wittstock presented Dennis Berdahl and family with a Century Farm Award Plaque.

**ASB**

**5.4 Agricultural Service Board Cont'd**

**5.4.2 Kneehill County Tourism and Recreation Masterplan**

**Overview**

**131/18**

Councillor Penner moved to receives for information the Tourism and Recreation Masterplan Overview.

CARRIED

CORPORATE SERV

**6.0 Corporate Services**

**6.1 2018 Reserve Allocation**

132/18

Councillor McGhee moved to make the following changes to Reserves:

- 1) Rename Special Projects Reserve to Transitional Funds Reserve
- 2) Rename Buildings Reserve to Buildings Capital Replacement Reserve
- 3) Reallocate \$1,461,403.15 from Special Projects Reserve, \$2,590,000.00 from Revenue Stabilization Reserve, and \$1,301,528.04 from Rural Internet Reserve to Roads Reserve in the amount of \$5,352,931.19.
- 4) Reallocate \$38,728.00 from Recreation and Leisure Reserve, and \$2,649.56 from Cemetery Reserve to Hamlet Infrastructure Reserve in the amount of \$41,377.56.
- 5) Reallocate \$304,466.26 from Strat Plan Reserve, and \$312,765.90 from Fuel Stabilization Reserve to Environmental Reserve in the amount of \$617,232.16.
- 6) Reallocate \$8,996.00 from Strat Plan Reserve, \$11,020.07 from Cemetery Reserve, and \$26,183.56 from Medical Reserve to Contingency Reserve in the amount of \$46,199.63.
- 7) The following projects will be funded from Contingency Reserve in the 2018 Capital Budget:  
B1658 = \$8,996.00  
B1607 = \$8,672.00  
B1727 = \$2,348.07  
B1619=\$26,183.56
- 8) Reallocate \$750,000.00 from Buildings Reserve to Parks Reserve.

CARRIED

**6.2 2018 Operating and Capital Budget Changes**

133/18

Deputy Reeve King moved to accept the proposed changes to the 2018 Operating and Capital Budget as presented and transfer the 2018 unallocated net revenue in the amount of \$392,518.37 to the Hamlet Infrastructure Reserve.

CARRIED

**7.0 Business Arising from Previous Minutes**

**7.1 Reconsideration of Motion 118/18- Village of Acme Waste**

**Water Lagoon**

134/18

Deputy Reeve King moved that Council reconsider Motion 118/18 based on recommendation from Committee of the Whole meeting held on April 17, 2018.

CARRIED UNANIMOUSLY

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- 135/18 Deputy Reeve King moved to rescind Motion 118/18.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 10:55 a.m. and called the meeting back to order at 11:09 a.m. with all previously mentioned Council members present.

Bowen Clausen and John McKiernan were not present when the meeting reconvened.

NEW BUSINESS

**8.0 New Business**

**8.1 Alberta Firefighter Curling Association Championship Sponsorship**

- 136/18 Deputy Reeve King moved to table this agenda item.  
CARRIED

**8.2 Acme/Linden Soccer Association Request**

- 137/18 Councillor McGhee moved to receive for information the Acme/Linden Soccer Association request and direct administration to inform the organization to apply for the Community Grant to Non-Profit Organizations for funding in the future.  
CARRIED

**8.3 Bylaw #1766 – Councillor Code of Conduct**

- 138/18 Deputy Reeve King moved to give first reading to Bylaw #1766 that being a Councillor Code of Conduct bylaw.  
CARRIED

- 139/18 Councillor Christie moved that second reading be given to Bylaw #1766.  
CARRIED

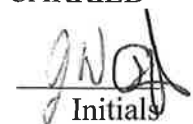
- 140/18 Councillor Penner moved that consideration to hold third reading be given to Bylaw #1766.  
CARRIED UNANIMOUSLY

- 141/18 Deputy Reeve King moved that third reading be given to Bylaw #1766.  
CARRIED

**8.4 Bylaw #1765 – Chief Administrative Officer**

- 142/18 Councillor McGhee moved to give first reading to Bylaw #1765 that being a bylaw to establish the position of CAO and to define the duties, powers and functions of that position.

CARRIED

  
Initials

COUNCIL MINUTES OF APRIL 24, 2018

143/18 Councillor Keiver moved to give second reading to Bylaw #1765.  
CARRIED

144/18 Councillor Penner moved to that consideration to hold third reading be given to Bylaw #1765.  
CARRIED UNANIMOUSLY

145/18 Councillor Christie moved to give third reading to Bylaw #1765.  
CARRIED

**8.5 Kneehill 4-H District Request**

146/18 Councillor McGhee moved that Council approve sponsorship in the amount of \$600.00 to the Kneehill 4-H District to help with the cost of printing the 2018 District Show/Sale Catalogue.  
CARRIED

**8.6 Stettler Regional Board of Trade Invitation**

147/18 Councillor Keiver moved that Council receive for information the Stettler Steel Wheel Stampede Parade and Dignitary Lunch.  
CARRIED

**8.7 Cancellation of Policy #15-12 Regional Resource Urban Sustainability Grant**

148/18 Councillor McGhee moved that Council cancel Policy #15-12, the Regional Resource Urban Sustainability Grant, effective immediately and to direct Administration to send a letter on behalf of Council notifying the adjacent urban municipalities and to amend the 2018 Operating Budget.  
CARRIED

**8.8 Implementation of Urban Recreation/Expense Sharing Funding**

149/18 Councillor McGhee moved that Council amend the 2018 Operating Budget in the amount of \$250,000 for Urban Recreation and Expense sharing, for the Towns of Three Hills and Trochu, and the Villages of Acme, Linden, and Carbon and that the distribution of the \$250,000 will be decided by the Towns and Villages collectively by August 1, 2018.  
CARRIED

**8.9 Three Hills Graduation 2018**

150/18 Councillor Keiver moved to authorize the Reeve or Deputy Reeve to attend the Three Hills Graduation ceremony on May 19, 2018.  
CARRIED

- 151/18**      **8.10 Drumheller Solid Waste Landfill**  
Councillor McGhee moved to direct administration to research the ability to identify Kneehill County residents at the Drumheller Solid Waste Landfill or any other recommendations that would deal with the concern identified.
- CARRIED

The Chair called for a recess at 12:05 p.m. and called the meeting back to order at 1:01 p.m. with all previously mentioned members present with the exception of Councillor Hugo.

**DISPOSITION OF DELEGATION BUSINESS**

**9.0 Disposition of Delegation Business**

- 152/18**      **9.1 2017 Audited Financial Statements**  
Councillor Penner moved to approve the 2017 Audited Financial Statements.
- CARRIED
- Councillor Hugo returned to the meeting at 1:10 p.m.

**COUNCIL REPORTS**

**10.0 Council and Committee Reports**

**10.1 Canadian Badlands AGM-** Written report provided by Councillor McGhee on the AGM she attended in March.

**10.2 Drumheller RCMP Statistics** - Drumheller RCMP provided March RCMP statistics for Drumheller detachment.

**10.3 Marigold Library-** Verbal report provided by Councillor Keiver on the meeting he attended on April 21, 2018.

**10.4 Drumheller Solid Waste Association-** Verbal report was provided by Councillor Penner on the meeting she attended on April 19, 2018.

- 153/18**      Councillor Penner moved that Council receive the Council and Committee reports as presented.
- CARRIED

**COUNCIL ACT LIST**

- 154/18**      **11.0 Council Follow-Up Action List**  
Deputy Reeve King moved that Council receive the April 24, 2018 Council Follow-Up Action List as presented for information.
- CARRIED

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**IN-CAMERA**

**12.0 In-Camera**

**155/18**

Councillor Christie moved that Council go into closed session to discuss labour matters pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act at 1:11 p.m.

CARRIED

**156/18**

Deputy Reeve King moved that Council return to open meeting at 2:14 p.m.

CARRIED

2:14 p.m. – meeting recessed to allow return of public.  
2:15 p.m. - meeting resumed

**NEW BUSINESS**

**8.0 New Business Cont'd**

**8.1 Alberta Firefighter Curling Association Championship Sponsorship**

**157/18**

Deputy Reeve King moved to remove the Alberta Firefighter Curling Association Championship Sponsorship from the table.

CARRIED

**158/18**

Councillor Penner moved to direct administration to deal with the Alberta Firefighter Curling Association Championship Sponsorship request internally.

CARRIED

**MOTIONS FROM IN-CAMERA**

**13.0 Motions from In-Camera**

**13.1 Seniors Outreach**

**159/18**

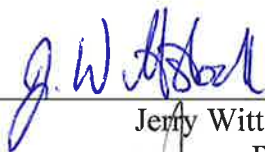
Councillor Christie moved to direct administration to write a letter to Seniors Outreach inviting them as a delegation to Council to discuss matters outlined in their letter dated April 4, 2018.

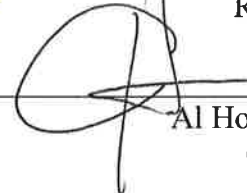
CARRIED

**ADJOURNMENT**

**Adjournment**

The meeting adjourned at 2:17 p.m.

  
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Jerry Wittstock  
Reeve

  
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Al Hoggan  
CAO