

MINUTES OF THE DECEMBER 11, 2018 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 3	Jerry Wittstock, Reeve (Video Conf)
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ABSENT:

Division No. 2	Debbie Penner, Councillor (Absent)
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ALSO PRESENT:

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Manager of Financial Services	Will Wolfe
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER **Deputy Reeve McGhee in the Chair**
Deputy Reeve McGhee called the meeting to order at 8:30 a.m.

AGENDA **1.0 Agenda**
 1.1 Additions to the Agenda
 No additions were made.

ADOPTION OF **1.2 Adoption of Agenda**
AGENDA
 454/18 Councillor King moved approval of the agenda as presented.

CARRIED

COUNCIL MINUTES OF DECEMBER 11, 2018

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of November 27, 2018

455/18

Councillor Christie moved approval of the November 27, 2018 Council Meeting minutes as presented.

CARRIED

MUNICIPAL SERV
TRANSPORTATION

5.0 Municipal Services

5.1 Transportation/Facilities

5.1.1 Torrington Arena – Request for Operating Assistance 2018

456/18

Councillor King moved that Council assist the Torrington Ag Society and provide them with a one-time funding of \$12,265.00 with funds to come from Transfer to Individuals/Organizations general ledger account.

CARRIED

PROTECTIVE SERV

5.5 Protective Services

5.5.1 Appointment of District Fire Chief & Deputy Fire Chief of Torrington Fire

457/18

Councillor Keiver moved to appoint Jason Michielsen as Torrington Fire Chief, and Derek Benedict as Torrington Deputy Fire Chief effective December 11, 2018 until December 12, 2020.

CARRIED

CORPORATE SERV

6.0 Corporate Services

6.1 2019 Operating Budget

458/18

Councillor King moved to accept the 2019 Interim Operating Budget as presented.

CARRIED

459/18

Councillor Christie moved to direct administration to bring back to Council at the January 8, 2019 Council meeting a Council wage report within our zone. Council will not receive a pay raise until this research is brought back and a decision is made.

CARRIED

6.2 2019 Capital Budget

460/18

Reeve Wittstock moved to accept the 2019 Capital Budget with an amendment to designate 1.3 million dollars to the 24-4/24-5 road project instead of the gravel reserve.

CARRIED

COUNCIL MINUTES OF DECEMBER 11, 2018

6.3 Bylaw #1781 – Master Rates Bylaw

461/18 Reeve Wittstock moved that Council give first reading to Bylaw #1781, that being a bylaw to establish rates, fees and charges for various goods, licenses, permits and services.

CARRIED

462/18 Councillor King moved that second reading be given to Bylaw #1781.

CARRIED

463/18 Reeve Wittstock moved that consideration to hold third reading be given to Bylaw #1781.

CARRIED

Third reading to Bylaw #1781 was not able to proceed as consideration to hold third reading was not carried unanimously.

The Chair called for a recess at 9:33 a.m. and called the meeting back to order at 9:48 a.m. with all previously mentioned members present.

464/18 Reeve Wittstock moved to bring back Bylaw #1781 for third reading to the January 8, 2019 Council meeting.

CARRIED

6.4 Bank Reconciliation – July to September 2018

465/18 Reeve Wittstock moved to receive for information the July to September 2018 Bank Reconciliation Report.

CARRIED

6.5 3rd Quarter 2018 Financial Report

466/18 Councillor King moved to receive the January to September 2018 Financial Reports as presented.

CARRIED

6.6 2018 Capital Project Report

467/18 Councillor Christie moved to approve the capital/project expenditure report as of November 30, 2018.

CARRIED

DELEGATIONS

3.0 Delegations

3.1 Sgt. Gabe Graham, Three Hills RCMP @ 10:00 a.m.

Sgt. Gabe Graham sent his regrets as he was unable to attend today's meeting due to unforeseen circumstances.

COUNCIL MINUTES OF DECEMBER 11, 2018

NEW BUSINESS

8.0 New Business

8.1 Kneehill Historical Society – Letter of Support

468/18

Councillor Hugo moved to provide a letter of support to the Kneehill Historical Society in applying for an Alberta Tourism and Culture Grant to help fund a universally accessible ramp.

CARRIED

COUNCIL ACT LIST

11.0 Council Follow-Up Action List

469/18

Councillor King moved that Council receive the December 11, 2018 Council Follow-Up Action List as presented for information.

CARRIED

ADJOURNMENT

Adjournment

The meeting adjourned at 10:10 a.m.



Faye McGhee
Deputy- Reeve



Al Heggan
CAO