

MINUTES OF THE APRIL 23, 2019 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

| | |
|----------------|-------------------------------------|
| Division No. 1 | Faye McGhee, Deputy Reeve |
| Division No. 2 | Debbie Penner, Councillor |
| Division No. 3 | Jerry Wittstock, Reeve (Video Conf) |
| Division No. 4 | Glen Keiver, Councillor |
| Division No. 5 | Jim Hugo, Councillor |
| Division No. 6 | Wade Christie, Councillor |
| Division No. 7 | Kenneth King, Councillor |

ALSO PRESENT:

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|---|----------------------|
| Interim CAO/Director Municipal Services | Laurie Watt |
| Director Corporate Services | Mike Morton |
| Protective Services Manager | Debra Grosfield |
| Public Lands Coordinator | Shelby Sherwick |
| Manager of Planning and Development | Barb Hazelton |
| Manager of Financial Services | Will Wolfe |
| Information Management Supervisor | Will Nyman |
| Recording Secretary | Carolyn Van der Kuil |

CALL TO ORDER

Deputy Reeve McGhee in the Chair

Deputy Reeve McGhee called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Closed Session

12.2 Legal (Section 24 FOIP)

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

177/19

Councillor King moved approval of the agenda as amended.

CARRIED

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of April 9, 2019

178/19

Councillor Christie moved approval of the April 9, 2019 Council Meeting minutes as presented.

CARRIED

- 179/19** **2.2 Special Council Meeting Minutes of April 15, 2019**
Councillor Keiver moved approval of the April 15, 2019 Special Council Meeting minutes as presented.
CARRIED
- MUNICIPAL SERV** **5.0 Municipal Services**
ASB **5.4 Agricultural Service Board**
5.4.1 Weed and Pest Inspector, and Soil Conservation Officer
180/19 Councillor King moved to appoint for the term of their employment with Kneehill County Lindsay Dyck, Jayme Ladouceur, Jake Robertson, Jennifer Smyth, and Jeffery Guidolin, Weed and Pest inspectors and Soil Conservation Officers for Kneehill County as per the Alberta Weed Control Act, Agricultural Pest Act and the Soil Conservation Act.
CARRIED
- DELEGATIONS** **3.0 Delegations**
3.1 BDO Canada LLP, Alan Litster, Mitch Kennedy and Ryan Wachter
Alan Litster, Mitch Kennedy and Ryan Wachter reviewed with Council the Draft 2018 Audited Financial Statements.
- CORPORATE SERV** **6.0 Corporate Services**
6.1 2018 Audited Financial Statements
181/19 Reeve Wittstock moved to approve the 2018 Audited Financial Statements as presented.
CARRIED
- 182/19** **6.2 2019 Operating Budget**
Councillor King moved to approve the 2019 Operating Budget as presented.
CARRIED
- 183/19** **6.3 2019 Project and Capital Budget**
Councillor Christie moved to approve the 2019 Capital Budget as presented.
CARRIED

The Chair called for a recess at 9:28 a.m. and called the meeting back to order at 9:41 a.m. with all previously mentioned members present.

COUNCIL MINUTES OF APRIL 23, 2019

BYLAW #1790

6.4a Bylaw #1790, Selkirk Amendment Bylaw

184/19

Councillor King moved that Council give first reading to Bylaw #1790 that being a bylaw for the Selkirk Water Service Area Project, replacing Schedule B of Bylaw 1682 due to subdivision activity.

CARRIED

185/19

Councillor Christie moved that second reading be given to Bylaw #1790.

CARRIED

186/19

Reeve Wittstock moved that Council gives unanimous consent for third and final reading to Bylaw #1790.

CARRIED UNANIMOUSLY

187/19

Councillor Keiver moved that third reading be given to Bylaw #1790.

CARRIED UNANIMOUSLY

BYLAW #1791

6.4b Bylaw #1791, Gamble Amendment Bylaw

188/19

Councillor King moved that Council give first reading to Bylaw #1791 that being a bylaw for the Gamble Water Service Area Project, replacing Schedule B of Bylaw 1681 due to subdivision activity.

CARRIED UNANIMOUSLY

189/19

Councillor Penner moved that second reading be given to Bylaw #1791.

CARRIED UNANIMOUSLY

190/19

Councillor Christie moved that Council gives unanimous consent for third and final reading to Bylaw #1791.

CARRIED UNANIMOUSLY

191/19

Councillor Keiver moved that third reading be given to Bylaw #1791.

CARRIED UNANIMOUSLY

6.4c Bylaw #1792, Hesketh Amendment Bylaw

192/19

Councillor Hugo moved that Council give first reading to Bylaw #1792 that being a bylaw for the Grainger/Hesketh Water Service Area Project, replacing Schedule B of Bylaw 1696 due to subdivision activity.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 23, 2019

- 193/19 Reeve Wittstock moved that second reading be given to Bylaw #1792.
CARRIED UNANIMOUSLY
- 194/19 Councillor King moved that Council gives unanimous consent for third and final reading to Bylaw #1792.
CARRIED UNANIMOUSLY
- 195/19 Councillor Penner moved that third reading be given to Bylaw #1792.
CARRIED UNANIMOUSLY
- 6.5 Bylaw #1788, Water Service Area Tax**
- 196/19 Councillor King moved that Council give first reading to Bylaw #1788 that being a bylaw for the 2019 Water Service Area Special Tax.
CARRIED UNANIMOUSLY
- 197/19 Councillor Christie moved that second reading be given to Bylaw #1788.
CARRIED UNANIMOUSLY
- 198/19 Reeve Wittstock moved that Council gives unanimous consent for third and final reading to Bylaw #1788.
CARRIED UNANIMOUSLY
- 199/19 Councillor Penner moved that third reading be given to Bylaw #1788.
CARRIED UNANIMOUSLY
- 6.6 Bylaw #1789, Trochu Recreation**
- 200/19 Councillor King moved that Council give first reading to Bylaw #1789 that being a bylaw for the 2019 Trochu Recreation Area Special Tax.
CARRIED UNANIMOUSLY
- 201/19 Councillor Christie moved that second reading be given to Bylaw #1789.
CARRIED UNANIMOUSLY
- 202/19 Councillor Keiver moved that Council gives unanimous consent for third and final reading to Bylaw #1789.
CARRIED UNANIMOUSLY
- 203/19 Councillor Penner moved that third reading be given to Bylaw #1789.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 23, 2019

6.7 Bylaw #1787, 2019 Tax Rates

- 204/19 Councillor Christie moved that Council give first reading to Bylaw #1787 that being a bylaw for the 2019 Tax Rates.
CARRIED UNANIMOUSLY
- 205/19 Councillor Penner moved that second reading be given to Bylaw #1787.
CARRIED UNANIMOUSLY
- 206/19 Councillor King moved that Council gives unanimous consent for third and final reading to Bylaw #1787.
CARRIED UNANIMOUSLY
- 207/19 Councillor Hugo moved that third reading be given to Bylaw #1787.
CARRIED UNANIMOUSLY

BUSINESS ARISING

7.0 Business Arising from Previous Minutes

7.1 Community Grants to Non Profit Organizations Policy #15-3, Round One

- 208/19 Councillor King moved to approve the March 2019 Community Grants to Non-Profit Organizations funding to the following organizations:
- Swalwell Ladies Town & Country Club- \$1,878.74
 - Kneehill Historical Society- \$4,228.00
 - Wimborne Community Centre- \$5,000.00
 - Three Hills Victim Services Association- \$500.00
 - Acme Seniors Association - \$2,000.00
- CARRIED UNANIMOUSLY

NEW BUSINESS

8.0 New Business

8.1 Kneehill 4-H District Request

- 209/19 Reeve Wittstock moved to approve sponsorship in the amount of \$600.00 to the Kneehill 4-H District to help with the cost of printing the 2019 District Show/Sale Catalogue.
CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Committee of the Whole Meeting – Approved minutes were provided from the February 5, 2019 meeting.

10.2 Committee of the Whole Meeting – February 12, 2019 -
Approved minutes were provided from the February 12, 2019 meeting.

10.3 Canadian Badlands Ltd.- Approved minutes were provided from the March 15, 2018 AGM

COUNCIL MINUTES OF APRIL 23, 2019

210/19 Councillor Penner moved that Council receive the Council and Committee reports as presented. CARRIED

COUNCIL ACT LIST
211/19 **11.0 Council Follow-Up Action List**
Councillor King moved that Council receive the April 23, 2019 Council Follow-Up Action List as presented for information. CARRIED

The Chair called for a recess at 10:27 a.m. and called the meeting back to order at 11:00 a.m. with all previously mentioned members present.

PUBLIC HEARINGS **4.0 Public Hearings**
4.1 Bylaw #1796 – Redesignation portion of SE 19-34-24 W4 from A to LRC @ 11:00 a.m.

Deputy Reeve McGhee declared that the Public Hearing for Bylaw #1796 be opened at 11:00 a.m.

| | |
|------------------------------------|---|
| Person(s) who presented: | Deanna Keiver, Kneehill County Planner Carl Scheunert, Applicant |
| Person(s) who spoke in favour: | Denise Radomske Pat Hovan |
| Person(s) who spoke in opposition: | Ernie & Marjorie Scheunert |
| Person(s) who spoke with Concerns: | Barb Maxwell |
| Person(s) who spoke in rebuttal: | Carl Scheunert, Applicant |

212/19 Councillor King moved that the Public Hearing for Bylaw #1796 be closed at 11:34 a.m. CARRIED

DISPOSITION OF DELEGATION BUSINESS **9.0 Disposition of Delegation Business**

213/19 **9.1 Bylaw 1796- Redesignation of portion of SE 19-34-24-W4 from A to LRC**
Councillor Penner moved that Council give second reading of proposed Bylaw 1796 for the purpose of amending Land Use Bylaw 1773 by redesignating a portion of the SE 19-34-24 W4 from Agriculture District to Local Rural Commercial District. CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 23, 2019

- 214/19** Councillor Christie moved that Council approve third reading of proposed Bylaw 1796 for the purpose of amending Land Use Bylaw 1773 by redesignating a portion of the SE 19-34-24 W4 from the Agriculture District to the Local Rural Commercial District.
CARRIED UNANIMOUSLY

CLOSED SESSION

215/19

12.0 Closed Session

Councillor Penner moved that Council convene in closed session to discuss Lease pursuant to section 25 and Legal pursuant to section 24 of the Freedom of Information and Protection of Privacy Act, at 11:55 a.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advise Council:

Laurie Watt, Director of Municipal Services
Mike Morton, Director of Corporate Services
Carolyn Van der Kuil, Recording Secretary
Will Nyman, Information Management Supervisor

- 216/19** Councillor Christie moved that Council return to open meeting at 12:50 p.m.

CARRIED

12:50 p.m. – meeting recessed to allow return of public.

12:50 p.m. - meeting resumed with public present.

13.0 Motions from Closed Session

- 217/19** Councillor King moved that from May 1, 2019 to April 30, 2020 the Kneehill Medical Clinic will pay 90% of the rent as per the Lease Agreement, in acknowledgement of the fact that there has been some issues with the building.

CARRIED UNANIMOUSLY

- 218/19** Councillor Penner moved that Council agrees to accept the settlement offer as recommended by legal counsel and administration for payment of tax rolls 31230541500, 31230931200, 31230940910, 31231031400, 31231510100, 31231520600 & 34253631100 for a total of \$118,872.19; and any balances outstanding on rolls 30242920300, 31232220400 & 40001610000 will be written off as not collectable, and, Council designate the CAO to execute any documentation required in the settlement of this matter.

CARRIED

COUNCIL MINUTES OF APRIL 23, 2019

ADJOURNMENT

Adjournment

The meeting adjourned at 12:55 p.m.


Faye McGhee
Deputy Reeve


Laurie Watt
Interim CAO