

MINUTES OF THE OCTOBER 22, 2019 ORGANIZATIONAL MEETING OF THE
COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY OFFICE,
1800-2nd SSTREET NE, THREE HILLS, AB

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Municipal Services	Laurie Watt
Director Corporate Services	Bill McKennan
Manager of Planning and Development	Barb Hazelton
Information Management Supervisor	Will Nyman
Sr. Manager of Transportation & Facilities	Brad Buchert
Manager of Environmental Services	John McKiernan
Manager of Protective Services	Debra Grosfield
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Call to Order

Mike Haugen, Chief Administrative Officer, called the meeting to order at 8:30 a.m.

AGENDA

396/19

1.0 Adoption of the Organizational Meeting Agenda

Councillor Christie moved to adopt the Organizational Meeting Agenda as presented for October 22, 2019.

CARRIED UNANIMOUSLY

PROCEDURES

397/19

2.0 Voting Procedures

Councillor Penner moved that Council utilize the voting procedures of secret ballot when there is more than one nomination for position of Reeve and Deputy Reeve.

CARRIED

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398/19 Councillor King moved that all ballots be destroyed at the end of the meeting.

CARRIED

REEVE

3.0 Election of Reeve for Ensuing Year

Mike Haugen called for nominations for the Office of Reeve for 2019/2020.

Councillor King nominated Councillor Wittstock for the office of Reeve for 2019/2020.

Councillor Wittstock accepted the nomination.

Councillor Hugo nominated Councillor McGhee for the office of Reeve for 2019/2020.

Councillor McGhee declined the nomination.

Mike Haugen asked two more times if there were any further nominations.

399/19 Councillor Christie moved that nominations cease.

CARRIED

Councillor Wittstock was declared Reeve.

Mike Haugen administered the Oath of Office to Reeve Wittstock.

Reeve Wittstock assumed the position of Chair.

DEPUTY REEVE

4.0 Election of Deputy Reeve for Ensuing Year

The Reeve called for nominations for the position of Deputy Reeve for 2019/2020.

Councillor Christie nominated Councillor McGhee for the office of Deputy Reeve.

Councillor McGhee accepted the nomination.

Councillor Penner nominated Councillor King for the office of Deputy Reeve.

Councillor King accepted the nomination.

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The Reeve asked two more times if there were any further nominations.

400/19 Councillor Penner moved that nominations cease.

CARRIED

A vote was taken by secret ballot.

Mike Haugen declared Councillor McGhee as Deputy Reeve of Kneehill County. Deputy Reeve McGhee was administered the Oath of Office.

COUNCIL SEATING

5.0 Seating Arrangements in Council Chambers

Council determined the new seating arrangements at the Council table pursuant to Bylaw 1779, Meeting Procedures Bylaw, 9 (4).

COUNCIL DATES

401/19

6.0 Regular Council Meeting Dates 2020

Deputy Reeve McGhee moved that Council approve the scheduling of the 2020 Organizational Meeting for Tuesday, October 27, 2020 and to hold all regular Council meeting dates on the second and fourth Tuesday of each month with the exception of:

- July – Schedule one meeting for July 21, 2020
- August - Schedule one meeting for August 18, 2020
- December - Schedule one meeting for December 8, 2020

CARRIED UNANIMOUSLY

COW

402/19

7.0 Committee of the Whole Meeting Dates 2020

Councillor King moved that Council approve the third Tuesday of every month at 8:30 a.m. for a Committee of the Whole meeting, with the exception of:

- March 17, 2020
- July 21, 2020
- August 18, 2020

and the December Committee of the Whole Meeting will be held on December 1st, 2020.

CARRIED UNANIMOUSLY

MPC

403/19

8.0 Municipal Planning Commission Meeting Dates 2020

Councillor Christie moved that Council approve the scheduling of the 2020 Municipal Planning Commission meetings on the fourth Thursday of each month in 2020 with the exception of:

- January meeting to be held on January 30th, 2020
- December meeting to be held on December 17th, 2020

CARRIED UNANIMOUSLY

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**COMMITTEE
APPOINTMENTS**

9.0 2019/2020 Board and Committee Appointments

9.1 Agricultural Service Board

404/19 Deputy Reeve McGhee moved to appoint Councillor Christie, Councillor Penner, Councillor Hugo and Councillor Keiver to the Agricultural Service Board and appoint Councillor King as an alternate member.

CARRIED

405/19 Councillor King moved to appoint Councillor Christie as Chairman to the Agricultural Service Board.

CARRIED

406/19 Councillor Christie moved to appoint Sean Gorr as Member at Large for a three-year term to the Agricultural Service Board.

CARRIED

9.2 Agricultural Appeal Board

407/19 Councillor Penner moved to utilize the Subdivision and Development Appeal Board for the Agricultural Appeal Board.

CARRIED

9.3 Emergency Management Advisory Committee

408/19 Councillor Keiver moved to appoint the Reeve, Deputy Reeve, CAO and Director of Emergency Management to the Kneehill Regional Emergency Management Committee.

CARRIED

9.4 AQUA 7 Regional Water Commission

409/19 Deputy Reeve McGhee moved to appoint Reeve Wittstock and Councillor Penner as alternate to the AQUA 7 Regional Water Commission Board.

CARRIED

9.5 Canadian Badlands Ltd.

410/19 Councillor Penner moved to appoint three members to the Canadian Badlands Ltd. Committee.

Council Member: Deputy Reeve McGhee

Council Member of Member at Large: Councillor Hugo

Council Member at Large: Councillor King

CARRIED

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411/19 **9.6 Central Alberta Economic Partnership (CAEP)**
Councillor King moved to appoint Deputy Reeve McGhee to the Central Alberta Economic Partnership Committee and Reeve Wittstock as alternate.
CARRIED

412/19 **9.7 Central Rural Municipalities of Alberta (Zone 2) Director Committee**
Councillor King moved to appoint the Reeve and CAO to the Central Rural Municipalities of Alberta Director Committee and appoint the Deputy Reeve as alternate.
CARRIED

413/19 **9.8 Community Action Committee**
Councillor Penner moved to appoint Councillor Hugo to the Community Advisory Committee and Deputy Reeve McGhee as alternate.
CARRIED

414/19 **9.9 Community Futures Wildrose**
Deputy Reeve McGhee moved to appoint Councillor Christie to the Community Futures Wildrose Committee and Councillor Keiver as alternate.
CARRIED

415/19 **9.10 Doctor Recruitment and Retention Committee**
Deputy Reeve McGhee moved to appoint Councillor King to the Doctor Recruitment and Retention Committee and Reeve Wittstock as alternate.
CARRIED

416/19 **9.11 Drumheller and District Solid Waste Management Association**
Councillor King moved to appoint Councillor Penner to the Drumheller and District Solid Waste Management Association and Councillor Hugo as alternate.
CARRIED

417/19 **9.12 Kneehill Housing Corporation**
Councillor King moved to appoint Deputy Reeve McGhee and Councillor Keiver to the Kneehill Housing Corporation and Reeve Wittstock as alternate.
CARRIED

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9.13 Kneehill Regional Family and Community Support Services Board

- 418/19 Deputy Reeve McGhee moved to appoint Councillor King to Kneehill Regional Family and Community Support Services Board and Reeve Wittstock as alternate.
- CARRIED

9.14 Kneehill/Trochu Negotiation Committee

- 419/19 Councillor King moved to change the name of the Kneehill/Trochu Negotiation Committee to the Trochu/Kneehill County Intermunicipal Collaboration Framework Committee and appoint Reeve Wittstock, Deputy Reeve McGhee, Councillor King and Councillor Christie to this committee until the organizational meeting after the next general election.
- CARRIED

9.15 Kneehill Regional Partnership Steering Committee

- 420/19 Councillor Keiver moved to appoint Deputy Reeve McGhee to Kneehill Regional Partnership Steering Committee and Councillor Christie as alternate.
- CARRIED

9.16 Marigold Library System

- 421/19 Deputy Reeve McGhee moved to appoint Councillor Keiver to the Marigold Library System Board and Councillor Hugo as alternate.
- CARRIED

9.17 Mayors/Reeves Liaison Committee

- 422/19 Councillor Christie moved to appoint the Reeve and Deputy Reeve as alternate to the Mayors/Reeves Liaison Committee.
- CARRIED

9.18 Medical Clinic Enhanced Services Review Committee

- 423/19 Councillor Penner moved to appoint Reeve Wittstock, Councillor King and Councillor Christie to the Medical Clinic Enhanced Services Review Committee.
- CARRIED

9.19 Municipal Planning Commission

- 424/19 Councillor Penner moved to appoint all members of Council to the Municipal Planning Commission.
- CARRIED

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425/19 Councillor Penner moved to appoint Reeve Wittstock as Chairperson to the Municipal Planning Commission.

CARRIED

426/19 Deputy Reeve McGhee moved to appoint Councillor King as Vice-Chairperson to the Municipal Planning Commission.

CARRIED

427/19 Councillor Keiver moved to appoint Rick Vickery and Dennis Tainsh as Members as Large to the Municipal Planning Commission.

CARRIED

9.20 Intermunicipal Development Plan Committee

Acme/Kneehill County

428/19 Deputy Reeve McGhee moved to appoint Reeve Wittstock and Councillor Penner to the Acme/Kneehill County Intermunicipal Development Plan Committee and Councillor Hugo as alternate until the organizational meeting after the next general election.

CARRIED

9.21 Intermunicipal Development Plan Committee

Drumheller/Kneehill County

429/19 Councillor King moved to appoint Reeve Wittstock and Deputy Reeve McGhee to the Drumheller/Kneehill County Intermunicipal Development Plan Committee and Councillor Penner as alternate until the organizational meeting after the next general election.

CARRIED

9.22 Intermunicipal Development Plan Committee

Linden/Kneehill County

430/19 Deputy Reeve McGhee moved to appoint Reeve Wittstock and Councillor Keiver to the Linden/Kneehill County Intermunicipal Development Plan Committee and Councillor Hugo as alternate until the organizational meeting after the next general election.

CARRIED

9.23 Intermunicipal Development Plan Committee Mountain View

County/Kneehill County

431/19 Councillor King moved to appoint Reeve Wittstock and Councillor Christie to the Mountain View County/Kneehill County Intermunicipal Development Plan Committee and Councillor Keiver as alternate until the organizational meeting after the next general election.

CARRIED

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**9.24 Intermunicipal Development Plan Committee Red Deer
County/Kneehill County**

- 432/19 Deputy Reeve McGhee moved to appoint Reeve Wittstock, Councillor King and Councillor Christie to the Red Deer County/Kneehill County Intermunicipal Development Plan Committee and Councillor Hugo as alternate until the organizational meeting after the next general election.
- CARRIED

**9.25 Intermunicipal Development Plan Committee Rocky View
County/Kneehill County**

- 433/19 Councillor Penner moved to appoint Reeve Wittstock to the Rocky View County/Kneehill County Intermunicipal Development Plan Committee and Deputy Reeve McGhee as alternate until the organizational meeting after the next general election.
- CARRIED

**9.26 Intermunicipal Development Plan Committee Three
Hills/Kneehill County**

- 434/19 Councillor King moved to appoint Reeve Wittstock and Councillor Keiver to the Three Hills/Kneehill County Intermunicipal Development Plan Committee and Councillor Christie as alternate until the organizational meeting after the next general election.
- CARRIED

**9.27 Intermunicipal Development Plan Committee Trochu/Kneehill
County**

- 435/19 Councillor Keiver moved to appoint Reeve Wittstock and Councillor Christie to the Trochu/Kneehill County Intermunicipal Development Plan Committee and Councillor Hugo as alternate until the organizational meeting after the next general election.
- CARRIED

**9.28 Intermunicipal Development Plan Committee Wheatland
County/Kneehill County**

- 436/19 Councillor Penner moved to appoint Reeve Wittstock and Councillor King to the Wheatland County/Kneehill County Intermunicipal Development Plan Committee and Deputy Reeve McGhee as alternate until the organizational meeting after the next general election.
- CARRIED

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**9.29 Intermunicipal Collaboration Framework Committee
Acme/Kneehill County**

- 437/19 Deputy Reeve McGhee moved to appoint Reeve Wittstock and Councillor Keiver to the Village of Acme/Kneehill County Intermunicipal Collaboration Framework Committee and Councillor Penner as alternate until the organizational meeting after the next general election.

CARRIED

**9.30 Intermunicipal Collaboration Framework Committee
Carbon/Kneehill County**

- 438/19 Councillor King moved to appoint Reeve Wittstock and Councillor Penner to the Village of Carbon/Kneehill County Intermunicipal Collaboration Framework Committee and Deputy Reeve McGhee as alternate until the organizational meeting after the next general election.

CARRIED

**9.31 Intermunicipal Collaboration Framework Committee
Linden/Kneehill County**

- 439/19 Councillor King moved to appoint Reeve Wittstock and Councillor Keiver to the Village of Linden/Kneehill County Intermunicipal Collaboration Framework Committee and Councillor Hugo as alternate until the organizational meeting after the next general election.

CARRIED

**9.32 Intermunicipal Collaboration Framework Committee Red
Deer County/Kneehill County**

- 440/19 Councillor Keiver moved to appoint Reeve Wittstock, Councillor King, Councillor Christie to the Red Deer County/Kneehill County Intermunicipal Collaboration Framework Committee and Councillor Hugo as alternate until the organizational meeting after the next general election.

CARRIED

**9.33 Intermunicipal Collaboration Framework Committee Rocky
View/Kneehill County**

- 441/19 Councillor King moved to appoint Reeve Wittstock to the Rocky View/Kneehill County Intermunicipal Collaboration Framework Committee and Deputy Reeve McGhee as alternate until the organizational meeting after the next general election.

CARRIED

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9.34 Intermunicipal Collaboration Framework Committee Three Hills/Kneehill County

- 442/19 Deputy Reeve McGhee moved to appoint Reeve Wittstock, Councillor Hugo, Councillor Keiver and Councillor King to the Three Hills/Kneehill County Intermunicipal Collaboration Framework Committee and Councillor Penner as alternate until the organizational meeting after the next general election.
- CARRIED

9.35 Red Deer River Municipal Users Group

- 443/19 Deputy Reeve McGhee moved to appoint Councillor Keiver to the Red Deer River Municipal Users Group and Councillor Hugo as alternate.
- CARRIED

9.36 Subdivision and Development Appeal Board

- 444/19 Councillor King moved to appoint the following Members at Large to the Subdivision and Development Appeal Board for a one-year term.
Maureen Chalack
Bill Zens
Dennis Dey
Kent Knudsen
Steve Cullum
Secretary to the Board: CAO Designation
- CARRIED

- 445/19 Councillor King moved to appoint Maureen Chalak as Chairperson and Bill Zens as Vice-Chairperson to the Subdivision and Development Appeal Board for a one-year term.
- CARRIED

9.37 Joint Inter-Municipal Subdivision and Development Appeal Board

- 446/19 Deputy Reeve McGhee moved to appoint the Subdivision and Development Appeal Board to the Joint Inter-Municipal Subdivision and Development Appeal Board.
- CARRIED

9.38 Intermunicipal Development Plan Committee Carbon/Kneehill County

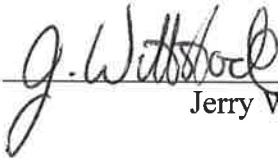
- 447/19 Councillor King moved to appoint Deputy Reeve McGhee, Reeve Wittstock to the Village of Carbon/Kneehill County Intermunicipal Development Plan Committee and Councillor Penner as alternate until the organizational meeting after the next general election.
- CARRIED

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ADJOURNMENT

Adjournment

The meeting adjourned at 9:48 a.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO