



Council Notes, December 10, 2019

Quality Management Plan

Agenda Item 5.1, YouTube Livestream: 24:20

Kneehill County obtained Safety Codes Accreditation back in January of 2002 to allow administration of the Safety Codes Act in the Building, Electrical, Gas, Plumbing and PSDS (Private Sewage) technical disciplines within our jurisdiction. Being accredited requires a Quality Management Plan (QMP), which is reviewed regularly.

Decision:

Council accepted the proposed Quality Management Plan (QMP) for Safety Codes.

Municipal Planning Commission Cancellation

Agenda Item 5.3.2, YouTube Livestream: 31:27

Only one application was received to be considered by the Municipal Planning Commission for the December 19 meeting date. The applicant has agreed to move his application forward to the January 30, 2019 meeting. No other applications can be considered for the December meeting as the deadline for review and circulation has expired, and there are no other agenda items for discussion.

Decision:

Council cancelled the December 19, 2019, Municipal Planning Commission meeting.

2020 BMO Stampede Farm Award

Agenda Item 5.4.1; YouTube Livestream: 32:49

The Calgary Stampede Farm Family award is given out each year to recognize those families that ensure the agriculture industry and their respective rural communities continue to thrive. At the Nov. 18th Agricultural Service Board Meeting the board made a motion to recommend to Council that the Benedict farm family be nominated for the 2020 BMO Calgary Stampede Farm Family Award.

Decision:

Council nominated the Benedict family (Alex & Sharon, and Derek & Lois family) to receive the 2020 BMO Calgary Stampede Farm Family Award, and approved Councillor Christie to attend the award presentation.

2020 Interim Budget

Agenda Item 6.1; YouTube Livestream: 36:27

Municipalities adopt an Interim Operating Budget to continue day-to-day operations until the annual Operating Budget is adopted by Council. Administration recommended that Council pass an Interim Operating Budget based on approximately 50% of the approved 2019 Operating Budget, and approve the expenditures for the 2020 Capital projects that require funding prior to the Operating Budget being adopted. As well, during 2020 Budget deliberations, it was noted that there were no commitments to be funded from the Urban Sustainability Reserve, as its purpose had been met. Council directed that the remaining balance from this reserve be transferred to the Gravel Reserve.

Decision:

Council approved the 2020 Interim Operating Budget, the 2020 Capital Expenditures Prior Approvals and Funding Sources, and for the Urban Sustainability Reserve to be closed, with the balance of \$1,268,392 to be transferred to the Gravel Reserve.

Tax Sale Public Auction Results

Agenda Item 5.3.1; YouTube Livestream: 40:44

On Monday, October 28 at 2pm, the annual Tax Sale Public Auction was held. There were 4 properties on the list. There were no bids on any of the properties and only one observer attended.

Decision:

Council authorized the recommended purchase and sale of the associated tax-sale properties:

- The purchase of Plan OT at Township 31, Range 26, W4, Roll 31261443000 for \$1.00 by Kneehill County.
- The purchase of a Ptn of NE 20-32-23-W4, Roll 32232043000, for \$1.00 by Kneehill County.
- To sell Plan 00124861, Lot 1 containing 11.61 acres, Roll 35240523000 as per the Sale of Properties Policy 16-16.
- To accept the offer of \$800.00 for Plan 4761EH, Block 8, Lot 12, Roll 31261244200, in the hamlet of Sunnyslope with the following conditions:
 - The purchaser to pay GST
 - The parcel be consolidated with Plan 4761EH, Block 8, Lots 9-11
 - The purchaser is to pay all transfer costs

Designated Mobile Homes Public Auction

Agenda Item 6.3; YouTube Livestream: 48:36

The Municipal Government Act states that the municipality must offer for sale at a public auction any Designated Manufactured Homes shown on its tax arrears list and it must be held between March 31, 2019 when the notice was sent to the owner and ending on March 31, 2020.

Decision: Council set the tax sale date for Designated Mobile Homes with tax arrears for Monday, February 3, 2020 at 11:00 am, with the reserve bids as follows:

- Roll 33260314500 be \$16,500
- Roll 33260313700 be \$8,500

With the following conditions for each of the properties:

- Each property must not be sold for less than the reserve bid
- The purchaser takes possession of the property "as is"
- The purchaser is to pay all transfer costs
- The purchaser to pay GST
- The full purchase price must be paid by a certified cheque or cash by end of business, February 3, 2020.

Human Resource Policy

Agenda Item 8.1; YouTube Livestream: 56:51

The Human Resource Policy needs to be updated on occasion to ensure that the County is aligned with legislative and legal updates. A full list of changes and updates to the Human Resources Policy is available in the Council Package.

Decision:

Council approved Kneehill County's Human Resource Policy with recommended changes.

Council Attendance at the Federation of Canadian Municipalities (FCM)

Agenda Item 8.2; YouTube Livestream: 1:13:37

FCM is an annual convention attended by representatives from municipalities across Canada. The Convention is intended to offer training sessions, networking opportunities, and to determine lobby initiatives. A discussion was held by Council regarding FCM attendance, whether Council should to cease attending FCM, limit the number of Council members who attend every year, or continue to authorize Council's full attendance.

Decision:

Council deferred the Agenda Item until the January 14, 2020, Council meeting.

Canadian Badlands Letter of Support

Agenda Item 8.3; YouTube Livestream: 1:55:30

Following budget cuts to a number of areas and services vital to the Canadian Badlands Ltd, the organization has requested Council to write a letter on their behalf, asking for continued support from the Minister of Trade and Tourism.

Decision:

Council moved to provide a letter of support to Canadian Badlands Ltd. as they lobby the government for continued funding.

Intermunicipal Collaboration Framework Agreement Red Deer County

Agenda Item 8.4; YouTube Livestream: 1:57:32

As a result of recent updates to the Municipal Government Act (MGA), the Province now requires all municipalities that share a common boundary to adopt an Intermunicipal Collaboration Framework (ICF) as well as an Intermunicipal Development Plan (IDP). Administration from both Kneehill County and Red Deer County have met to discuss the proposed ICF and have agreed on the items included in the attached draft document.

Decision:

Council adopted Bylaw 1809, Intermunicipal Collaboration Framework with Red Deer County.

Policy 15-3 Community Grants to Non-Profit Organizations

Agenda Item 8.5; YouTube Livestream: 2:00:48

As part of Council's ongoing review of current policies, the Community Grants to Non-Profit Organizations policy was presented for Council to review. Some changes to the policy include updates to funding criteria, organization matching funds (money, volunteer labour, services, donated materials or equipment), and minimum project funding limit \$250.00. More details, and a full list of policy changes is available in the Council Package.

Decision:

Council approved Policy 15-3, Community Grants to Non-Profit Organizations, with changes as presented.

Policy 15-10 Youth Sponsorship

Agenda Item 8.6; YouTube Livestream: 2:04:55

As part of Council's ongoing review of current policies, the Youth Sponsorship policy was presented for Council to review. Changes to the policy include lowering the Team Sponsorship to \$500.00, and lowering the Individual International Program to \$300.00.

Decision:

Council approved Policy 15-10, Youth Sponsorship, as presented.

Policy 15-5 Kneehill County Scholarship Program

Agenda Item 8.7; YouTube Livestream: 2:06:38

As part of Council's ongoing review of current policies, the Scholarship Program policy was presented for Council to review. Changes to the policy include scholarship criteria, the essay topic changing each program year, and the process for approval.

Decision:

Council approved Policy 15-5, Kneehill County Scholarship Program, as amended.

Policy 15-7, Recreation, Community, Arts & Cultural Events

Agenda Item 8.8; YouTube Livestream: 2:08:59

As part of Council's ongoing review of current policies, the Recreation, Community, Arts & Cultural Events policy was presented for Council to review.

Decision:

Council approves Policy 15-7, Recreation, Community, Arts and Cultural Events.

Policy 15-13, Rural Community Halls

Agenda Item 8.9; YouTube Livestream: 2:10:33

As part of Council's ongoing review of current policies, the Rural Community Hall policy was presented for Council to review. Changes to the policy require community halls to fill out and submit to Kneehill County a yearly Accountability Formy.

Decision:

Council approved Policy 15-12, Rural Community Halls, as presented.

Policy 15-1, 100 Year Farm and Ranch Award

Agenda Item 8.10; YouTube Livestream: 2:12:03

As part of Council's ongoing review of current policies, the 100 Year Farm and Ranch Award policy was presented for Council to review. Changes to policy require applicants to first receive the Alberta Century Farm Award, prior to being eligible to win the 100-year award from Kneehill County.

Decision:

Council approves Policy 15-1, 100 Year Farm and Ranch Award, as presented. Applicants must now receive the Alberta Century Farm Award prior to being eligible to receive Kneehill County's 100 Year Farm and Ranch Award.

Drumheller and District Solid Waste Management Association

Agenda Item 8.11; YouTube Livestream: 2:14:11

Kneehill County is a member of the Drumheller and District Solid Waste Management Association. The Association has identified an immediate need to replace seven of the transtor bins located in the various member municipalities. Three options have been provided to finance the \$600,000 required for these replacements, and the board is requesting member municipalities provide direction on either Option 1 or Option 3.

Decision:

Council moved to support the following options for the emergent replacement of transtor bins, in order of priority:

1. One lump sum payment without participation in borrowing
2. Option 3- (2- year interest free loan)
3. Option 1- (10-year loan)

Council and Committee Reports

Agenda Item 10.0; YouTube Livestream: 2:49:13

Council and Committee reports include Kneehill Regional Family and Community Support Services, and Committee of the Whole Minutes from November 19, 2019.

Decision:

Council accepted the Council and Committee reports as presented.

Closed Session

Agenda Item 12.0; YouTube Livestream: 2:54:22

(FOIP Section 21)

NEXT Council Meeting: January 14, 2020 at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.
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