



Council Notes October 13, 2020

Policy Reviews

The following Policies were presented to Council as part of an ongoing review of current policies--in particular policies that have not been reviewed for over four years.

- Policy 13-2, Transportation Grader/Gravel Services
Agenda Item 5.1; YouTube Livestream [0:00](#)
 - Council approved Policy 13-2, Transportation Grader/Gravel Services, as presented. This policy establishes Grading and Gravel Services in the County, outlining summer and winter road maintenance, guidelines for dust control, gravelling, and gravel specifications.
- Policy 13-6-2, Gravel Specifications
Agenda Item 5.2; YouTube Livestream [3:06](#)
 - Council deleted Policy 13-6-2, Gravel Specifications, as these standards and guidelines are outlined in Policy 13-2, Grader/Gravel service.
- Policy 13-28, Snowplowing of County Road Allowances and Snowplowing/Grading of Private Driveways
Agenda Item 5.3; YouTube Livestream [4:03](#)
 - Council deleted Policy 13-28, Snowplowing of County Road Allowance & Snowplowing/Grading Private Driveways, as the guidelines for these services are now outlined in Policy 13-2, Grading/Gravel Service
- Policy 13-38, Brush and Tree Control Road Allowance
Agenda Item 5.4; YouTube Livestream [5:07](#)
 - Council approved Policy 13-38, Brush & Tree Control Road Allowances. Amendments to the policy provide current guidelines for the Federal Migratory Bird Convention Act, which must be considered when removing trees or brush when nests are present or during nesting periods.
- Policy 1-29 Agricultural Pests and Nuisance Species
Agenda Item 6.3.1; YouTube Livestream [29:57](#)
 - Council approved Policy 1-29 Agricultural Pests and Nuisance Species as recommended by the Ag Service Board. Amendments include minor grammatical changes and wording clarifications, and aligns the policy with the Weed Control Policy for consistency.
- Policy 1-29-2 Agricultural Pests- Grasshopper
Agenda Item 6.3.2; YouTube Livestream [32:32](#)
 - Council deleted Policy 1-29-1 Agricultural Pests - Grasshopper as recommended by the Ag Service Board, as it is procedural in nature and not required as a policy.
- Policy 1-29-2 Agricultural Pests- Coyote
Agenda Item 6.3.3; YouTube Livestream [34:30](#)
 - Council approved Policy 1-29-2, Agricultural Pests - Coyote as recommended by the Ag Service Board. Amendments include minor grammatical changes, wording clarifications and the removal of redundant statements already covered in Policy 1-29.
- Policy 1-29-3 Agricultural Pests- Clubroot
Agenda Item 6.3.4; YouTube Livestream [38:52](#)
 - Council directed administration to bring back Policy 1-29-3 Agricultural Pests - Clubroot to a future Council meeting with further information.

Town of Trochu/Trochu Housing Corporation

Agenda Item 3.1 & 10.1; YouTube Livestream: [2:26:52](#); [5:10:43](#)

Representatives from the Town of Trochu and Trochu Housing Corporation presented Council with an update on the Trochu Seniors Supportive Living Facility, requesting a partnership with Kneehill County for borrowing \$25 million required for construction of the facility.

Decision:

Council directed administration to obtain a business plan along with additional support information for the Trochu Seniors Supportive Living Facility Project.

Public Hearing Bylaw 1825 Redesignation from Ag District to Ag Business District

Agenda Item 4.1 & 10.2; YouTube Livestream: [1:22:41](#); [5:08:27](#)

Applicants David and Isabelle Price have applied to redesignate 121.56 +/- acres of SW 30-29- 25 W4 from the Agriculture District to Agriculture Business District for the construction of commercial greenhouses. Council gave first reading to this Bylaw on September 8, 2020. The next step in the development is to provide an opportunity for public comments and feedback prior to passing the Bylaw.

Decision:

Following the Public Hearing, Council moved second and third reading, passing Bylaw 1825, redesignating a portion of the SW-30- 29-25-W4 from the Agriculture District to the Agriculture Business District.

Development of Undeveloped Road Allowance Rge Rd 25-5

Agenda Item 5.5; YouTube Livestream: [11:55](#)

Mark and Jenna Grawey have requested development of an undeveloped road allowance, Range Road 25-5, for approximately 250m, for the purpose of accessing SE-07-32-25-W4, to their new residence.

Decision:

Council approved the development to County standards of the undeveloped road allowance located at Range Road 25-5, with all costs to the project incurred by the applicant.

Master Rates Adjustments

Agenda Item 6.1.1; YouTube Livestream: [16:49](#)

Changes to the recently approved Land Use Bylaw included some uses not previously considered or listed in the fee schedule for the Planning Department in the Master Rates Bylaw. Please see the [RFD in the Council Package](#) for a full list of additions/amendments.

Decision:

Council adopted the additional fees for Land Use Bylaw 1808 as presented, and directed administration to include these fees in the next update of the Master Rates Bylaw.

Bylaw 1827 Redesignate from Ag to Ag Business District SW 27-30-25 W 4

Agenda Item 6.1.2; YouTube Livestream: [22:55](#)

Roger Runnels and Renae Franche have applied to redesignate a .5 acre +/- portion of SW 27-30-25 W4 Plan 121 0619 Block 1 Lot 2 from the Agriculture District to Agriculture Business District for the development of a Greenhouse.

Decision:

Council moved first reading of proposed Bylaw 1827 to redesignate the above lands from Ag District to the Ag Business District, and scheduled a Public Hearing for the Bylaw on November 10, 2020, at 10:00 a.m.

Community Engagement- Three Hills East Water

Agenda Item 6.2.1; YouTube Livestream: [26:28](#)

At the Sept. 15, 2020 Committee of the Whole meeting, administration presented Council with options for the possible construction of a residential water system east of Three Hills. A recommendation was made to explore the interest with the residents/ratepayers within the specified area, so Council and administration can gauge the interest in the municipal water system to determine demand & pre-engineering. Engagement to take place via survey early 2021.

Decision:

Council directed Administration to engage with the residents within the defined area east of Three Hills.

For information on this publication, contact Communications Officer at communications@kneehillcounty.com

Bylaw 1826- Emergency Management Bylaw

Agenda Item 6.4.1; YouTube Livestream: [1:05:38](#)

Kneehill Regional Emergency Management Agency (KREMA) formed in 2009, and now exists under a 2013 agreement and terms of reference signed by Kneehill County, Town of Three Hills, Town of Trochu, Village of Linden, Village of Carbon and Village of Acme. Moving KREMA to an official regional emergency management agency by Ministerial Order would have many benefits, including updated and consistent bylaws with all municipal partners. An Agency by Ministerial Order can be applied for once the Bylaw is approved.

Decision:

Council moved first, second and third reading, passing Bylaw 1826, Emergency Management Bylaw, for the purpose of establishing a regional municipal emergency management committee and agency.

Regional Emergency Management Agreement

Agenda Item 6.4.2; YouTube Livestream: [1:13:28](#)

The Regional Emergency Management Agreement describes in more detail what the KREMA partnership entails and introduces the Regional Emergency Coordinator role. The agreement also refers to the regional emergency management plan, training, hazard identifications and risk assessments, mitigation of risk, insurance and indemnity, compensation and clarity of budget requirements by each partner municipality.

Decision:

Council authorized the Reeve and CAO to sign the Regional Emergency Management Agreement dated October 30, 2020, as presented.

Tax Forfeiture Properties

Agenda Item 7.1; YouTube Livestream: [1:53:41](#)

The 2020 Tax Sale was set for Thursday, October 15 for all properties with unpaid taxes remaining as of March 2019. All properties that were on this list have either paid, will be paying taxes in full, or have entered into a Tax Agreement with the County, so there will be no Tax Sale in 2020.

Decision:

Council accepted the Tax Forfeiture Report for information.

Bylaw 1824- Electronic Transmission of Documents Bylaw

Agenda Item 7.2; YouTube Livestream: [1:55:53](#)

The Municipal Government Act was amended January 1, 2019 to allow municipalities to forward tax notices, and other billings, by electronic transmission, with the same structure and regulations as through the mail. Council held first reading of this Bylaw at the August 18, 2020 Council meeting, and administration has gathered positive feedback from the public in regards to the Bylaw.

Decision:

Council gave second and third reading to Bylaw 1824, passing the Electronic Transmission of Documents Bylaw, which allows County residents the option to receive their tax notices and other billings electronically. Residents can sign up for this optional service on the Kneehill County website, or by calling 403-443-5541.

Highway 21 Corridor Crime Watch Association Request

Agenda Item 8.1; YouTube Livestream: [2:01:29](#)

Administration received a request for donation from the Hwy 21 Corridor Crime Watch Association, a non-profit society formed in 2016 which operates within the boundaries of the Three Hills RCMP Detachment. Rural Crime Watch is a province-wide program supported by the RCMP, providing public education and information to assist residents and help community members keep themselves and their properties safe.

Decision:

Council moved to provide support to the Highway 21 Corridor Crime Watch Association in the amount of \$1,000, with funds to come from the 2020 Operating Budget.

2020 Discovery Fair and Ratepayer Evening

Agenda Item 9.1; YouTube Livestream: [2:07:15](#)

In February of 2020, Council approved two Discovery Fairs to be held in 2020, one in Torrington and one Carbon. With gathering restrictions still in place due to COVID-19, administration is seeking Council's direction on how to proceed with these events.

Decision:

Council cancelled the Discovery Fair & Ratepayer Evenings until 2021, or when gathering restrictions have been lifted, due to safety concerns regarding COVID-19.

RCMP Meeting at RMA

Agenda Item 9.2; YouTube Livestream: [2:59:18](#)

Administration has received an invitation for Council to meet with the RCMP at the upcoming Rural Municipalities of Alberta convention, which will be hosted virtually in 2020. At this time there are no outstanding or new items to discuss, as the RCMP is already aware of Kneehill County's concerns regarding RCMP staffing and rural crime issues.

Decision:

Council accepted the invitation to meet at the RMA Convention from the RCMP for information, as presented.

Acme ICF Extension

Agenda Item 9.3; YouTube Livestream: [3:03:07](#)

When the ICF negotiations were completed between Kneehill County and the Village of Acme, it was agreed that continued discussions pertaining to water and lagoon services would take place by November 1st, 2020. Administration for both the Village and the County are recommending that the agreement deadline be pushed back by six (6) months to prevent unnecessary arbitration while each party is awaiting further information prior to continuing discussions.

Decision:

Council approved the Memorandum of Understanding to extend discussion deadlines by six months regarding water and wastewater services with the Village of Acme.

Provincial Policing Authorities

Agenda Item 9.4; YouTube Livestream: [3:21:19](#)

The Alberta Police Advisory Board has been established to give municipalities a stronger voice in RCMP policing oversight and resource deployment. The Interim Board is asking Alberta municipalities to complete a survey to help inform the Board's recommendations on 2021/22 provincial policing priorities and provincial police service.

Decision:

Council directed Administration to submit the Provincial Policing Priorities survey as amended.

Council and Committee Reports

Agenda Item 11.0; YouTube Livestream: [5:15:33](#)

Council and Committee Reports include Police Advisory Committee, Kneehill Regional FCSS, and Community Futures Wildrose.

Decision:

Council received the Council and Committee Reports as information.

Closed Session

Agenda Item 13.0; YouTube Livestream: [4:02:36](#)

Council moved the meeting into Closed Session. (Section 25)

NEXT Council Meeting: October 27, 2020 at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.
Agendas are available at www.kneehillcounty.com