



Council Notes May 25, 2021

Delegation- Capstone Infrastructure

Agenda Item 3.1, 9.1; YouTube Livestream: [26:21](#), [5:31](#) (Part 2)

Delegations from Capstone Infrastructure, the new owner of the Kneehill Solar Project, joined Council to introduce the company and provide an update on the project. Currently, Capstone is working on engineering, equipment design, and procurement, and beginning engagement with adjacent residents and landowners. There is no change in overall capacity or footprint of the Solar Project, and construction at the site is expected to begin this fall.

View the [Kneehill Solar Project Update](#) for more information.

Decision:

Council received the presentation from Capstone Infrastructure for information.

Policy 5-1, Subdivision and Development Fees

Agenda Item 5.1.1; YouTube Livestream: [52:00](#)

Policy 5-1, Subdivision and Development Fees was presented to Council as part of their ongoing review of current policies. This policy was rewritten to ensure consistency in how applicants and developers are treated, including guidelines and procedures.

Decision:

Council approved Policy 5-1, Subdivision and Development Fees and Refunds Policy, as presented.

Policy 5-8, Subdivision- General Conditions Review

Agenda Item 5.1.2; YouTube Livestream [55:57](#)

Policy 5-8, Subdivision- General Conditions was presented to Council as part of their ongoing review of current policies. Administration has separated the policy into two sections—one for standard conditions which are applied to all subdivision approvals, and a list of other conditions that are only included if applicable. The policy also covers conditions for municipal & environmental reserves, reserve easements and/or conservation reserves.

Decision:

Council approved Policy 5-8, Subdivision – General Conditions.

Policy 5-2, Development Agreement Requirements Policy

Agenda Item 5.1.3; YouTube Livestream: [58:16](#)

As Kneehill County does not currently have a policy specifically related to development agreements, administration has drafted the Development Agreement Requirement Policy for discussion purposes. The policy will provide a consistent approach for all developers required to upgrade or construct municipal infrastructure as part of their conditions of development. Council feedback will be incorporated into the policy which will be brought back to a future Council meeting for approval.

Decision:

Council received the draft Development Agreement Requirement Policy 5-2 for information and directed administration to bring the policy back to a future Council meeting.

Horseshoe Canyon Focus Group Recommendations from April 20th COW Meeting

Agenda Item 5.3.1; YouTube Livestream: [2:01:14](#)

The Horseshoe Canyon Focus Group met six times between November 2020 and March 2021, reviewing the Horseshoe Canyon Master Plan and holding in-depth discussions regarding the future of Horseshoe Canyon.

Final recommendations from the Horseshoe Canyon Focus Group were presented to Council as recommended by the Committee of the Whole.

- [RFD Horseshoe Canyon Focus Group](#)
- [Horseshoe Canyon Focus Group Recommendation Report](#)

Considerations for any future initiatives at Horseshoe Canyon will be brought forward and determined by Council during budget deliberations.

Decision:

Council approved the Horseshoe Canyon Focus Group report and presentation, as recommended at the April 20th Committee of the Whole Meeting.

Salary Disclosure List

Agenda Item 8.1; YouTube Livestream: [2:28:34](#)

Councillor Hugo requested a Council discussion regarding a possible Salary Disclosure List that would specify County employees earning over \$100,000 per year, inclusive of benefits. According to the MGA, while remuneration for Council and the Chief Administrative Officer is available to the public, Kneehill County is not required to specifically disclose other employee earning information. Privacy concerns for these employees were also noted.

Decision:

Council accepted the Salary Disclosure List discussion for information.

Council Tender Review

Agenda Item 8.2; YouTube Livestream: [2:47:23](#), [2:14](#) (Part 2)

Councillor Hugo requested a discussion regarding the Tender Process at Kneehill County, suggesting that the review of tenders over \$500,000.00 be conducted by Council, instead of administration. Currently, Council sets and approves the budget for projects, including Tenders, while administration reviews and awards Tenders within the approved budget through the County's procurement policy and other legislation.

Decision:

Following the Tender discussion, Council directed administration to provide a Tender Process presentation at a future Council meeting.

Council and Committee Reports

Agenda Item 10.0; YouTube Livestream: [10:25](#) (Part 2)

Council and Committee Reports include Community Futures Wildrose, KRFCSS, Aqua 7, Committee of the Whole minutes from April 20, Drumheller Solid Waste, and the Kneehill Regional Partnership.

Decision:

Council received the Reports for information as presented.

Closed Session

Agenda Item 12.1; YouTube Livestream: [37:40](#) (Part 2), [0:18](#) (Part 3)

Council moved the meeting into Closed Session. Third Party Business Interest (FOIP, Section 16 & Section 25)

Motion from Closed Session:

Council authorized the Chief Administrative Officer to endorse the May 25, 2021, Development Process Agreement as discussed.

NEXT Council Meeting: June 8, 2021, at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.

Agendas are available at www.kneehillcounty.com