



Council Notes July 20, 2021

Bill 48 Changes

Agenda Item 5.1.1; YouTube Livestream: [16:14](#)

The Red Tape Reduction Act is intended to streamline regulations and speed up approval and decision timelines. As part of this initiative, Bill 48 was introduced. The Bill impacts legislation related to planning services by changing the processes and designated appeal bodies for certain developments. Kneehill County's Planning Department will ensure that approvals comply with the new requirements.

Decision:

Council accepted the report on changes to Bill 48 for information.

Three Hills East Water Delivery Options

Agenda Item 5.2.1; YouTube Livestream: [23:38](#)

At the April 27, 2021, Council meeting, Council directed administration to explore other water delivery options for the Three Hills East residents. Administration presented Council with several options to consider:

- A. Engineer, construct, and operate a water system that encompasses the previously defined Three Hills East Area.
- B. Engineer, Construct and operate a water system that services only the positive responses from the survey that was conducted.
- C. Engineer, construct and operate a stand-alone bulk water station for the residents in that area to have a place where potable water is available.
- D. Water delivery provided by the County to a cistern at the residence.
- E. Water Delivery provided by a Contractor to a cistern at the residence.

For more details on these options, [view the RFD](#).

Decision:

Council directed administration to explore further options A, C, D and E, for water delivery East of Three Hills, and to bring the information back to Council for a future meeting.

Council directed administration to complete a public engagement with residents once the County has the financial background regarding the Three Hills East Water Delivery Options.

Policy 1-1, ASB Structure

Agenda Item 5.3.1; YouTube Livestream [1:55:00](#)

The purpose of this policy is to establish the structure of the Agricultural Service Board (ASB) along with the terms of office for the Ratepayer Producer Members appointed to the ASB. The policy has been updated to reflect changes made to Ratepayer Member reimbursement per Council Policy 3-3.

Decision:

Council approved Policy 1-1, ASB Structure, as recommended by the Agricultural Service Board.

Bylaw 1800, Proposed Traffic Bylaw

Agenda Item 5.4.1; YouTube Livestream: [1:56:51](#)

This bylaw regulates traffic for public safety purposes on Kneehill County roads. Proposed amendments to the Bylaw cover Road Protection, Weight Restrictions and Road Bans, a potential change to the speed limits in Hamlets (From 50 km/hr to 40 km/hr), Parking, Signage, Sidewalks, Road Use Agreements, Off-Highway Vehicles, and penalties. Administration is recommending First Reading of the Bylaw to allow for consultation with Hamlet residents regarding the potential speed limit change. [View the RFD here.](#)

Decision:

Council approved First Reading of Bylaw 1800, Traffic Control, as presented.

Purchasing Process Overview

Agenda Item 8.1; YouTube Livestream: [2:08:38](#)

Administration gave a presentation to Council on Kneehill County's purchasing and procurement process. The presentation covered applicable laws the County must follow when making purchases and requesting tenders, (both internal and external), including regulations and policies related to Kneehill County's procurement process.

[View the presentation here.](#)

Decision:

Council accepted the County's Purchasing and Procurement process presentation for information.

Horseshoe Canyon Ballot Question

Agenda Item 8.2; YouTube Livestream: [2:35:55](#)

Councillor Hugo requested a discussion on the possibility of including a question on the ballot for the municipal election regarding Kneehill County's continued involvement in Horseshoe Canyon. Council has undertaken multiple public engagements related to Horseshoe Canyon over the past several years, and their current direction is supportive of small-scale development at the Canyon, as detailed in the [Horseshoe Canyon Focus Group report](#).

Decision:

Council received for information the Horseshoe Canyon Ballot Question discussion.

Letter of Support for Dekeyser Campground

Agenda Item 8.3; YouTube Livestream: [2:57:38](#)

Devan Dekeyser owns the campground adjacent to Horseshoe Canyon. He is applying for a grant through Travel Alberta Investment Program, and as part of the application process, requires a written endorsement from his local municipality.

Decision:

Council directed Administration to provide a letter of support for Devan Dekeyser to submit with his application to Travel Alberta Investment Program grant funding.

Discovery Fair and Ratepayer Evening

Agenda Item 8.4; YouTube Livestream: [3:03:10](#)

In February of 2020, Council approved Discovery Fair Engagement Events to be held in Torrington and Carbon, but due to COVID-19 and gathering restrictions in place at the time, the events were postponed until restrictions could be lifted. As the province entered Stage 3 of the Open for Summer Plan on July 1, 2021, indoor gatherings are now permitted and hosting a Discovery Fair in summer of 2021 would be possible, however, with the Municipal Election in October the event would have to take place late August, reducing preparation time for staff and potentially interfering with the harvest season.

Decision:

Council received the Discovery Fair Ratepayer Evening discussion for information.

Big Country Primary Care Network Invite

Agenda Item 8.5; YouTube Livestream: [3:11:27](#)

Administration received an invitation for a Council member to attend the Big Country Primary Care Network Virtual Engagement Session on July 20th, at 2:00 p.m.

Decision:

Council approved Deputy Reeve McGhee to attend the Big Country Primary Care Network Engagement Session.

Bylaw 1843- Records Retention and Disposition Bylaw

Agenda Item 8.6; YouTube Livestream: [3:13:44](#)

Bylaw 1843 proposes amendments to the way Official Records of the municipality are stored, retained, and disposed of. Updates to the Bylaw allow for electronic file storage, and changes to the process for developing and amending the Record Schedule.

Decision:

Council gave first, second, and third reading, passing Bylaw 1843, Records Retention and Disposition.

Policy 11-21, Records Management

Agenda Item 8.7; YouTube Livestream: [3:19:03](#)

This Policy ensures responsible management of County records and record-keeping systems and was updated to reflect the changes in Bylaw 1843- Records Retention and Disposition.

Decision:

Council approved Policy 11-21, Records Management, as presented.

Kneehill Historical Museum Invite

Agenda Item 8.8; YouTube Livestream: [3:20:54](#)

An invite was received by administration requesting the Reeve to attend a Ribbon Cutting ceremony for the grand opening of the “Village School” at the Kneehill Historical Museum.

Decision:

Council approved the attendance of the Reeve or designate to the ribbon cutting ceremony on Saturday, August 7, 2021.

Council and Committee Reports

Agenda Item 10.0; YouTube Livestream: [3:22:54](#)

Council and Committee Reports include verbal reports on the Central Alberta Economic Partnership (CAEP), the Alberta Cattle Feeders Association event and a meet and greet with Erin O’Toole attended by Reeve Wittstock, and the Federation of Canadian Municipalities (FCM) Conference.

Decision:

Council received the Council and Committee Reports for information.

Closed Session

Agenda Item 12.1; YouTube Livestream: [4:49:26](#)

Council moved the meeting into Closed Session. Personnel (Section 17, FOIP)

NEXT Council Meeting: August 17, 2021, at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.
Agendas are available at www.kneehillcounty.com