

## Town of Trochu- Photo Opportunity- Trochu Seniors Supportive Living Project

Agenda Item 3.1: YouTube Livestream: [1:53:05](#)

At the September 24, 2021, Council meeting, Kneehill County Council authorized the signing of the Trochu Senior’s Supportive Living Facility Agreement with the Town of Trochu. Through this agreement, Kneehill County is established as the guarantor for a potential \$20,000,000 loan for the proposed \$32,000,000 Seniors Living Complex project. Guaranteeing the loan, which will be taken by the Town of Trochu, is needed for financing to occur as well as cash flow during project construction, if required.



Pictured (left to right) Kneehill County CAO Mike Haugen, Kneehill County Reeve Jerry Wittstock, Town of Trochu Mayor Barry Kletke, Kneehill County Councillor Ken King, and Town of Trochu CAO Carl Peterson.

## Kneehill County Recycling

Agenda Item 4.1; YouTube Livestream: [21:32](#)

With the closing of the Three Hills Recycling Depot, Kneehill County has received an increase in inquiries regarding recycling options available to residents in the County. Through its membership with the Drumheller and District Solid Waste Management Association, Kneehill County currently offers recycling at our [Transfer Station Facilities](#) (paper and newsprint, scrap metal, wire, tires, white metal, electronics, and more). Additional recycling services can be accessed by residents at the [Drumheller landfill](#).

### Kneehill Area Transfer Station & Recycling Facilities

Where should I go for...?

<p><b>Acme</b> SW 19-29-25-W4 Tuesday &amp; Thursday 10 am - 5 pm Saturday 9 am - 5 pm</p>	<p><b>Transtor Bins</b> Acme, Carbon, Linden, Torrington Three Hills &amp; Trochu Transfer Sites</p>	<p><b>Batteries</b> Carbon, Linden, Three Hills, Torrington &amp; Trochu Transfer Sites</p>
<p><b>Carbon</b> NW 13-29-23-W4 Saturday 9 am - 5 pm</p>	<p><b>Dry Rubble</b> Torrington Transfer Site</p>	<p><b>Pesticide Containers</b> Three Hills Transfer Site</p>
<p><b>Kneehill County</b> (Torrington Site) SW 20-27-26-W4 Wednesday 10 am - 6 pm Saturday 10 am - 6 pm</p>	<p><b>Scrap Metal Recycling</b> Linden, Trochu &amp; Torrington Transfer Sites</p>	<p><b>Twine Recycling</b> Three Hills Transfer Site</p>
<p><b>Linden</b> NW 19-30-25-W4 Tuesday &amp; Thursday 10 am - 5 pm Saturday 9 am - 5 pm</p>	<p><b>White Metal Recycling</b> Linden, Torrington &amp; Trochu Transfer Sites</p>	<p><b>Burning Pit</b> Linden, Torrington &amp; Trochu Transfer Sites</p>
<p><b>Three Hills</b> SW 25-31-24-W4 Tuesday &amp; Thursday 10 am - 6 pm Saturday 9 am - 5 pm</p>	<p><b>Wire Recycling</b> Linden &amp; Torrington Transfer Sites</p>	<p><b>Paint Recycling</b> Linden, Three Hills, Torrington, &amp; Trochu Transfer Sites</p>
<p><b>Trochu</b> NE 16-33-23-W4 Thursday 1 pm - 5 pm Friday &amp; Saturday 9 am - 5 pm</p>	<p><b>Tire Recycling</b> Linden, Torrington, &amp; Trochu Transfer Sites</p>	<p><b>Electronic Waste Recycling</b> Linden, Torrington &amp; Trochu Transfer Sites</p>

Attendants have the right to reject loads based on material, type, volume, source, prevailing weather or any factor affecting disposal facility operation.

### Decision:

Council directed administration to bring back more information on possible opportunities for recycling, (including costs for hamlets to have small bins) to a future Committee of the Whole Meeting.

For information on this publication, contact Communications Officer at [communications@kneehillcounty.com](mailto:communications@kneehillcounty.com)

## Subdivision Extension

*Agenda Item 5.1.1; YouTube Livestream: [40:01](#)*

KNE200148 is a subdivision relating to a portion of the NW 8-33-23 W4M. As there are several factors involved in this subdivision, the applicant is requesting an extension to finalize the conditions set out in the original approval on October 22, 2020. Landowners are given a year from the date of subdivision approval in which to meet the conditions of the approval but can request extensions if required.

### **Decision:**

Council granted a 1-year extension to KNE200148 until October 24, 2022, to allow the applicant time to finalize conditions as set out in the original subdivision approval on October 22, 2020.

## Community Futures Wild Rose Digital Economy Program

*Agenda Item 5.4.1; YouTube Livestream [42:28](#)*

Through Business Link, Community Futures can now provide the Digital Mainstreet, Digital Service Squad (DSS) Program within their regions in partnership with municipalities. The DSS program is open to home-based or commercial small businesses registered in Alberta with less than 50 employees and provides FREE local assistance for small businesses to implement digital services, including training and advisory support towards digital strategy development, Google My Business assistance, social media posts, pictures, and more. The DSS will be available to businesses through support providers starting this fall. (Please note: Non-profits, charitable trusts, and franchises are not considered eligible businesses under this program. Kneehill County is happy to offer support through other services and programs to those that do not qualify.)

### **Decision:**

Council moved to partner with Community Futures Wild Rose to implement the Digital Economy Program, with a financial contribution of \$1400.00 as well as a letter of support.

## Process Change- Signing Authorization

*Agenda Item 6.1; YouTube Livestream: [49:34](#)*

Kneehill County administration undertook a process review of Kneehill County's internal accounts payable processes and are recommending that the organization move towards electronic cheque signing, which is common in municipalities of similar size and scope. Currently all cheques issued by the municipality are signed manually, which is time consuming and inefficient, and the process change will serve to free up staff time and improve overall payment cycles.

### **Decision:**

Council moved to allow electronic signatures for Kneehill County payments, with the requirement that signing authorities sign off the payment edit listing.

## 2022 Kneehill Regional FCSS Budget and Allocations

*Agenda Item 8.1; YouTube Livestream:[55:02](#)*

Under the Kneehill Regional FCSS Agreement, the FCSS Board prepares the annual budget and provides a copy to each participating municipality for review and approval. At their September 14, 2021, meeting, the Board approved to increase the municipal requisition by 2.7% which will cover the cost-of-living increase in 2022.

Kneehill County's contribution in 2021 was \$48,821.00 and if approved the cost will be \$53,806.00 in 2022. The significant difference from the previous year is due to the population numbers that were used to calculate the municipalities' portion, as the Government of Alberta has moved from the use of municipal census counts to provincially developed population estimates.

### **Decision:**

Council approved the Kneehill Regional Family and Community Support Services (FCSS) 2022 Budget and Allocations as presented.

## Capital Mailing

Agenda Item 8.2; YouTube Livestream: [1:01:11](#)

In April of 2020, the Three Hills Capital changed the way their weekly newspaper is delivered due to an increase in Canada Post mailing rates. It is now delivered for free to every resident living within Kneehill County. As Kneehill County has many residents that live outside the County's borders, since the change in April the County has been mailing a Capital each week to those residents who request the service. Administration is suggesting that a bi-weekly "E-News" bulletin could be sent to residents' email instead, providing a more efficient way to keep residents informed of County news and announcements, over and above what can be included in the paper. A link to the Digital Version of the Capital would also be included in the bulletin. In case of poor internet connection, the Three Hills Capital is also available to pick up for free at various locations in Three Hills.

### **Decision:**

Council tabled the Capital Mailing Discussion and directed administration to bring back further information to the first Council meeting in November.

## Human Resources Policy 19-2

Agenda Item 8.3; YouTube Livestream: [1:35:01](#)

Kneehill County has been reviewing the internal Human Resources policy for many months. As the current policy contains a great deal of information and detail, administration recommended that Council govern the overarching parameters for human resource programs through the policy, while administration internally develops the directives and processes necessary to implement them within those guidelines Council has set. This would provide greater flexibility for the County and ability to amend operations and adapt to changes in a more efficient manner. View changes to the [HR policy in the Council package](#).

### **Decision:**

Council adopted Human Resources Policy 19-2 as presented.

## Council and Committee Reports

Agenda Item 10.0; YouTube Livestream: [2:01:25](#)

Council and Committee Reports include the Police Advisory Committee.

### **Decision:**

Council received the Council and Committee Reports for information.

## Closed Session

Agenda Item 12.0; YouTube Livestream: [2:07:29](#)

Council moved the meeting into Closed Session (Third Party Business Interest- Section 16 & 25, FOIP ACT)

NEXT Council Meeting: October 26, 2021, at 8:30 am in Council Chambers  
1600, 2nd Street NE, Three Hills, Alberta.  
Agendas are available at [www.kneehillcounty.com](http://www.kneehillcounty.com)