



Council Notes October 26, 2021

Organizational Meeting

Official Oaths of Office

Agenda Item 2.0; YouTube Livestream: [22:00](#)

The Municipal Government Act, Section 156 states that: "A Councillor, a chief elected official and a deputy and acting chief elected official may not carry out any power, duty or function until the person has taken the official oath prescribed by the Oaths of Office Act."

Decision:

Each Councillor read and signed the Official Oath of Office.

Councillor Code of Conduct and Ethics Bylaw 1783

Agenda Item 3.0; YouTube Livestream: [26:43](#)

Bylaw 1783 is a bylaw that establishes a Code of Conduct for Members of Council. This bylaw declares the standard of behavior and actions for Kneehill County elected officials to ensure the highest public confidence in, and respect for, local government. As per County Bylaw, Councillors unwilling to sign the Code of Conduct are not eligible to be appointed to committees

Decision:

Each Councillor signed and agreed to the Councillor Code of Conduct.

Voting Procedures

Agenda Item 4.0; YouTube Livestream: [31:48](#)

If there is more than one Councillor nominated for either the Reeve or Deputy Reeve position, a motion needs to be made to approve the use of secret ballot as per MGA 185.1(1) & (2). A motion also needs to be made that the ballots will be destroyed at the end of the meeting.

Decision:

Council accepted the voting procedures as presented.

Election of Reeve

Agenda Item 5.0; YouTube Livestream: [32:49](#)

Section 150 (2) of the Municipal Government Act states that the Chief Elected Official of a municipality is to be appointed by Council from among the Councillors.

Decision:

Jerry Wittstock was nominated and acclaimed as Reeve.

Election of Deputy Reeve

Agenda Item 6.0; YouTube Livestream: [34:38](#)

The Municipal Government Act, Section 152 (1) states that a Council must appoint one or more Councillors as deputy chief elected official so that only one Councillor will hold that office at any one time, and the office will be filled at all times.

Decision:

Kenneth King was nominated and elected as Deputy Reeve.

Seating Arrangements in Council Chambers

Agenda Item 7.0; YouTube Livestream: [39:52](#)

According to Bylaw 1846, the seating arrangements of Council is determined at the Organizational Meeting. The Reeve occupies the center seat at the head of the Council table, with the Deputy Reeve occupying the position directly to the Reeve's left. The seating positions of the remainder of Councillors is determined by each Councillor drawing a number between 1 and 5. ([View diagram.](#))

Decision:

Seating arranged as follows: Seat 1: Councillor Fobes, Seat 2: Councillor Cunningham, Seat 3: Councillor Penner, Reeve Wittstock, Deputy Reeve King, Seat 4: Councillor Christie, Seat 5: Councillor McGhee.

Regular Council Meeting Dates 2022

Agenda Item 8.0; YouTube Livestream: [43:39](#)

Section 6 (1) of Kneehill County's Procedural Bylaw 1846 states that regular meetings of Council will be held on the second and fourth Tuesday of each month.

Decision:

Council approved the scheduling of the 2021 Organizational Meeting for Tuesday, October 25, 2022, and to hold all regular Council meeting dates on the second and fourth Tuesday of each month --with the exception of:

- January- Schedule one meeting for January 11, 2022
- July- Schedule one meeting for July 19, 2022
- August- Schedule one meeting for August 16, 2022
- Due to the Fall RMA Conference being held on the second Tuesday of the month, November meeting dates be scheduled for: November 15th (the third Tuesday) and November 29th (the fifth Tuesday).
- December- Schedule one meeting for December 13, 2022. ([View Calendar](#))

Committee of the Whole Meeting Dates 2022

Agenda Item 9.0; YouTube Livestream: [46:15](#)

Section 10 (5) of Kneehill County's Procedural Bylaw 1846 states that The Committee of the Whole (COW) meeting schedule will be established by motion at the annual organization meeting.

Decision:

Council approved the third Tuesday of every month at 8:30 a.m. for the Committee of the Whole meetings, with no COW meetings during the summer months, and the following exceptions:

- March 15, 2022
- The December Committee of the Whole Meeting be held on December 6th, 2022. ([View Calendar](#))

Municipal Planning Commission Meeting Dates 2022

Agenda Item 10.0; YouTube Livestream: [47:46](#)

Bylaw 1784- Municipal Planning Commission Bylaw states under "Conduct of Business" that the Commission will hold meetings necessary to fulfill the Commission's responsibilities. The Municipal Planning Commission currently holds their meetings on the fourth Thursday of every month.

Decision:

Council approved scheduling Municipal Planning Commission meetings on the fourth Thursday of each month in 2022 except for:

- January meeting to be held on January 22, 2022
- The December meeting to be held on December 15th, 2022. ([View Calendar](#))

Board and Committee Appointments

Agenda Item 11.0; YouTube Livestream: [49:16](#)

Kneehill County Council participates on many boards and committees as part of their duties of a Councillor. The appointments are decided annually at the Organizational Meeting, as per the Municipal Government Act.

Decision:

Council appointed members to Boards and Committees for 2021/2022. Check [Kneehill County's website](#) for an updated listing after today's meeting.

For information on this publication, contact Communications Officer at communications@kneehillcounty.com