



Council Notes March 8, 2022

Delegation: Central Alberta Economic Partnership

Agenda Item 3.1; 8.1; YouTube Livestream: [1:07:04](#); Part 3 [2:42](#)

Delegations from Central Alberta Economic Partnership (CAEP) joined Council to give an overview of the partnership, discuss current projects underway in the region and share CAEP's vision for the next 5 years.

Decision:

Council received the presentation from CAEP as information.

Delegation: Community Futures Wildrose

Agenda Item 3.2; 8.2; YouTube Livestream: [1:46:54](#); Part 3 [3:21](#)

Delegations from Community Future Wildrose provided Council with an overview of the services and collaboration opportunities CFW offers to support entrepreneurs in Kneehill County. [View the presentation in the Council Package.](#)

Decision:

Council received the presentation from Community Futures Wildrose for information.

Delegation: Three Hills RCMP

Agenda Item 3.3; 8.3; YouTube Livestream: [2:46:33](#); [5:13](#)

Delegation Sgt. Jamie Day joined Council to provide an update on RCMP activities in the area. RCMP's detachment stats, community engagement and priorities, and Kneehill County's enforcement stats were also provided by administration for Council's information. [View the reports \(Item 8.3\).](#)

Decision:

Council received the RCMP Quarterly Report and Kneehill County Public Safety Report for information.

Special Events Bylaw 1847

Agenda Item 5.1.1; YouTube Livestream: [18:28](#); February 15, 2022, COW Meeting Livestream: [1:34:18](#)

Kneehill County's Special Events Bylaw governs any event or function held at a public place in the County involving members of the public. Under the bylaw, approved applications are required for public events held on County land to ensure they are held in a responsible, safe manner. Administration also proposed a refundable damage deposit be required as part of the process-- \$0 for 50 people or less, \$2500 for 15 – 150 people, and \$5000 for 151+ people. The Bylaw was discussed and reviewed in depth at the [February 15, 2022, Committee of the Whole Meeting.](#)

Decision:

Council passed Bylaw 1847, Special Events Bylaw, and approved including the refundable damage deposit fees in the next amendment of the Master Rates Bylaw.

2021 Preliminary Operating and Capital Budget Results

Agenda Item 6.1; YouTube Livestream: [1:33:00](#); [2:08:07](#); [3:08:37](#)

Administration provided Council with a 2021 Preliminary Operating Budget Results report, summarizing the expected year-end operating results for 2021. The overall financial position of the County continues to be positive with Administration and Council exercising prudent financial management. [View the reports in the Council Package.](#)

Decision:

Following the 2021 year-end preliminary Operating and Capital Budget Results Report, Council:

1. Approved a contribution of \$441,349 to the Capital Equipment Plan Reserve based on actual disposals in 2021.
2. Authorized a draw from the Capital Equipment Plan Reserve in the amount of \$9,750 to fund an unbudgeted ICF commitment.
3. Approved a contribution in the amount of \$56,161 to the Allowance for Doubtful Accounts with the contribution being funded through 2021 Provision for Allowances/Tax Write-Offs.
4. Approved a contribution of \$708,800 to the Revenue Stabilization Reserve to fund the operating budget carry-forward initiatives as detailed in [Appendix C.](#)
5. Approved \$2,636,332 of capital project carryforwards including funding sources detailed in [Appendix D.](#)
6. Contributes \$106,940 of unbudgeted revenues collected under the various frontage agreements for

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- water services, to the Water Reserve.
7. Transferred \$277,602 to the Water Reserve from the Water Service Area Reserve
 8. Withdrew \$11,306.67 of actual expenses from 2020 related to Dr. Recruitment and Retention from the Doctor Recruitment Reserve and contributes the funds to the Contingency Reserve.
 9. Authorized an additional contribution of \$1,000,000 from the 2021 Operating Budget Surplus to the Revenue Stabilization Reserve.
 10. Received the reports for information.

2022 Operating and Capital Budget Deliberations

Agenda Item 6.2; YouTube Livestream: [3:37:01](#); Part 2 [0:00](#); [1:39:02](#) Part 3 [1:43](#)

Administration provided Council with extensive information on Kneehill County's current financial position, including potential one-time projects, new initiatives, other considerations, and recommendations to guide Council in deliberation and discussion as part of the 2022 Operating and Capital Budget Approval.

- [Budget RFD](#)
- [Appendix A-F](#)
- [Appendix G](#).

More information on the draft 2022 Operating and Capital Budget is available on [Kneehill County's website](#).

Decision:

Council directed administration to prepare the Request for Decision Report for the approval of the Operating and Capital budget as based on directions provided by Council.

Kneehill 4-H District Request

Agenda Item 7.1; YouTube Livestream: [15:59](#)

Administration received a letter from the Kneehill 4-H District requesting financial support for their annual Show and Sale Catalogue. Council has supported this initiative in the past.

Decision:

Council approved sponsorship in the amount of \$800.00 to the Kneehill 4-H District to assist with the cost of advertising and printing the 2022 District Show/Sale Catalogue.

Council & Committee Reports

Agenda Item 9.0; YouTube Livestream: [24:57](#)

Council and Committee Reports includes Division 7 Councillor Report, Trochu Housing Corporation, and the Kneehill Regional Doctor Recruitment and Retention Committee.

Decision:

Council received the Council and Committee Reports for information as presented.

Closed Session

Agenda Item 11.0; YouTube Livestream: [1:46:29](#); [0:44](#)

Council moved the Meeting into Closed Session (Local Public Body Confidences Section 23, FOIP).

Motion from Closed Session:

Council moves to include a \$9000 honorarium to the Torrington Fire Department in the 2022 Operating Budget.

NEXT Council Meeting: March 22, 2022, at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.
Agendas are available at www.kneehillcounty.com