



Subdivision and Development Appeal Board Member at Large Application Form

ROLE OF COMMITTEE

- Kneehill County's Subdivision and Development Appeal Board (SDAB) is a quasi-judicial board established in accordance with the Municipal Government Act and Kneehill County's Subdivision and Development Appeal Board Bylaw # 1780.
- The SDAB hears appeals regarding decisions made by Kneehill County's subdivision and development authorities and renders decisions based on the evidence presented.
- The Board is independent from Kneehill County's Planning Department and is comprised of citizen members. The SDAB makes decisions in an impartial manner and applies the principles of natural justice and procedural fairness.
- The SDAB members are also appointed to hear any appeals under Agricultural Acts enforced by the County.

MEMBERSHIP

- Council may appoint up to eight members.
- There shall not be more than one Councillor appointed to this Committee.
- No person who is appointed to the Subdivision and Development Appeal Board shall be appointed to be on the Municipal Planning Commission.

TIME COMMITMENT

- Appeal Board Meetings will be held through the day and are scheduled as required.
- Members are appointed annually by Council at the Organizational meeting in October.
- All SDAB members need to complete a certified training program and complete a refresher training program every 3 years to maintain their SDAB certificate. All training expenses are covered by Kneehill County.

REMUNERATION

- Members at Large will be paid for their time and mileage according to Council [Policy #3-3](#), Council Appointees Reimbursement.

SEND YOUR COMPLETED APPLICATION TO:

Kneehill County
c/o Carolyn Van der Kuil
PO Box 400
Three Hills, AB
T0M 2A0

Or alternatively via email:
execassist@kneehillcounty.com

*Please direct all Subdivision and Development
Appeal Board inquiries to:
Carolyn Van der Kuil at 403-443-5541.*



Subdivision and Development Appeal Board Member at Large Application Form

PLEASE PRINT CLEARLY

Date: _____

Name: _____

Mailing Address: _____

Legal Land Description: _____

City: _____ Province: Alberta Postal Code: _____

Telephone: _____ Email: _____

Are you a resident of Kneehill County?

Yes No

Do you have reliable access to internet and the ability to use e-mail and download agenda packages?

Yes No

BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in the Subdivision and Development Appeal Board.

Why do you wish to service on this committee?

Signature: _____