



## Municipal Planning Commission Member at Large Application Form

### ROLE OF COMMITTEE

- Acts as the Development Authority and Subdivision Authority for any applications as defined under the Municipal Government Act and Land Use Bylaw.
- The Municipal Government Act grants the authority to the municipality to create a Municipal Planning Commission. All the development powers and duties when acting as the Development Authority and all the subdivision powers and duties when acting as the Subdivision Authority are granted by Bylaw 1784, the Municipal Planning Commission Bylaw.

### MEMBERSHIP

- All members of Council may be members of this commission, and
- Council may appoint two additional Members at Large
- No person who is appointed to the Subdivision and Development Appeal Board shall be appointed to be on the Municipal Planning Commission.

### TIME COMMITMENT

- MPC meetings are scheduled to occur on the fourth Thursday of each month or as required;
- Meetings commence at 9:00 a.m. in Council Chambers and are usually two to three hours in length.
- Preparation time for meetings;
- Members are appointed annually by Council at the Organizational meeting in October.

### REMUNERATION

- Members at Large will be paid for their time and mileage according to Council [Policy #3-3](#), Council Appointees Reimbursement.

### SEND YOUR COMPLETED APPLICATION TO:

Kneehill County  
c/o Carolyn Van der Kuil  
PO Box 400  
Three Hills, AB  
T0M 2A0

Or alternatively via email:  
[execassist@kneehillcounty.com](mailto:execassist@kneehillcounty.com)

*Please direct all Municipal Planning Commission  
inquiries to:  
Barb Hazelton at 403-443-5541.*



# Municipal Planning Commission Member at Large Application Form

**PLEASE PRINT CLEARLY**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Legal Land Description: \_\_\_\_\_

City: \_\_\_\_\_ Province: Alberta Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a resident of Kneehill County?

Yes  No

Do you have reliable access to internet and the ability to use e-mail and download agenda packages?

Yes  No

**BACKGROUND INFORMATION**

Provide a brief outline of your experience/education/interest in planning and development.

Why do you wish to service on this committee?

Signature: \_\_\_\_\_